

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING AGENDA**

Wednesday, April 23, 2025 – 2:00 p.m.

**Leelanau County Government Center-Upper-Level Community Meeting Room
8527 E Government Center
Suttons Bay, MI 49682**

or

Electronically, via conference call

To participate, dial: (213) 282-9788 and enter Conference ID: 770 551 77#

This is a Regular Meeting of the Benzie-Leelanau District Health Department Board of Health. Public Comment is encouraged at the beginning and end of the meeting. An individual's comment time may be limited based on the discretion of the Chair.

Call to Order/Roll Call

Pledge of Allegiance

Approval of Minutes from the Regular Board of Health Meeting of March 26, 2025.

Approval of the Agenda

Public Comment Period

1. Health Officer Update – Dan Thorell - Action
3. Personnel and Finance Committee Report-Personnel and Finance Committee
 - A. Accounts Payable - Action
 - B. March Financial Statements - Action
4. Staff Reports
 - A. Medical Director – Dr. Joshua Meyerson
 - B. Personal Health – Michelle Klein
 - C. Environmental Health Director – Eric Johnston
 - D. Administrative- Shelley Jablon

Public Comment Period

Board Comments

Adjourn

Personnel and Finance Comm. Meeting- April 23, 2025 1:00 pm
Leelanau County Government Center – Upper-Level Community Meeting Room
Electronically via conference call:
(213) 282-9788 and enter Conference ID: 770 551 77#

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
Wednesday, March 26, 2025 2p.m.
Benzie Resource Center – Ingemar Johansson Conference Room
6051 Frankfort Hwy., Ste. 100
Benzonia, MI 49616**

Chairperson Gwenne Allgaier called the meeting to order at 2:02 p.m.

Members Present:

Gary Sauer - Benzie County Board of Commissioners
Gwenne Allgaier – Leelanau County Board of Commissioners
Dr. David Quimby – Leelanau County Member at Large
Mark Walter – Leelanau County Board of Commissioners
Christina Trigg – Benzie County Board of Commissioners

Members Excused: None

Members Absent: Dr. Mark Kuiper – Benzie County Member at Large

Staff Present: Shelley Jabon – Director of Administrative Services
Eric Johnston – Director of Environmental Health
Michelle Klein - Director of Personal Health
Dr. Joshua Meyerson – Medical Director

Staff Excused: Dan Thorell – Health Officer

Pledge of Allegiance

Approval of the February 26, 2025 Regular Board of Health Meeting Minutes:

Motion By: Trigg to approve the February 26, 2025 BOH meeting minutes.

Seconded By: Walter

Voice Vote: 5 yeas 0 nay 0 excused 1 absent Motion carried

Approval of the Agenda:

Motion By: Trigg to approve the agenda as presented.

Seconded By: Walter

Voice Vote: 5 yeas 0 nay 0 excused 1 absent Motion carried

Public Comment - None

Health Officer Update- Dan Thorell

A written report was distributed prior to the meeting. Please refer to it for details.

Accounts Payable

Motion By: Sauer to approve accounts payable and pay the bills in the amount of \$119,927.83.

Seconded By: Trigg

Roll Call Vote: Walter- yeas, Allgaier- yeas, Quimby - yeas, Sauer - yeas, Trigg - yeas
5 yeas 0 nay 0 excused 1 absent Motion carried

February Financial Statements

Motion By: Sauer to accept the financial statements as presented.

Seconded By: Trigg

Roll Call Vote: Walter- yea, Allgaier- yea, Quimby - yea, Sauer - yea, Trigg - yea
5 yeas 0 nay 0 excused 1 absent **Motion carried**

Staff Reports:

Medical Director – Dr. Joshua Meyerson

A report was distributed prior to the meeting. Please refer to it for details. It discussed the nationwide outbreak on measles.

Personal Health – Michelle Klein

A report was distributed at the beginning of the meeting. Please refer to it for details. It detailed the various school health services the Health Department provides.

Environmental Health – Eric Johnston

A report was distributed prior to the meeting. Please refer to it for details. The report provided details in Nitrates/Nitrites in drinking water.

Administrative – Shelley Jablon

A report was distributed prior to the meeting. Please refer to it for details.

Public Comment – None

Board Comments – None

Adjourn

Motion By: Allgaier to adjourn the BOH meeting at 3:03 p.m.

Voice Vote: 5 yeas 0 nay 0 excused 1 absent **Motion carried**

Gwenne Allgaier, Chair

Sanna Johnson, Recording Secretary

To: Benzie-Leelanau District Health Department Board of Health Members

From: Daniel Thorell, MS, RS, Health Officer

Date: April 23, 2025

Subject: April Board of Health Report

1. Budget/Staffing Adjustments Due to Federal Funding Cuts

The Benzie-Leelanau District Health Department (BLDHD) recently experienced a sudden and significant loss of federal funding totaling approximately \$300,000 for the remainder of FY25. The shortfall for the next fiscal year will be approximately \$590,000, nearly **8% of our total budget**. Though we expected these funds to phase out by September 2026, they were abruptly eliminated effective March 31, 2025, with no prior notice. We were not informed until April 1, the day *after* the funding had already ended.

While categorized as “COVID-19 funding,” this support was primarily used to rebuild our public health capacity and strengthen core infrastructure to meet community health needs after the pandemic. This funding helped sustain:

- Communicable disease investigation and response
- School-based health initiatives
- Community education and outreach around communicable diseases and STIs

The funding arrived after the peak of the COVID-19 crisis, giving BLDHD much-needed flexibility to fill workforce gaps and strengthen essential services. Like many health departments across the country, BLDHD entered the pandemic under-resourced and understaffed. These funds helped stabilize our infrastructure and build staff capacity to respond to future threats.

Unfortunately, the sudden loss has forced us to eliminate a few positions that were vacant, but in the process of being filled. In fact, a new employee was scheduled to start work on April 7th as a Public Health Tech working to support clinic services at the Benzonia office. The offer had to be rescinded prior to the employee’s first day. The other position was to backfill another Public Health Tech position in the hearing and vision program left vacant by a recent retirement. Both positions are currently being absorbed by existing staff members.

The funding known as “MI Safer Schools,” that was supporting some School-Based services is being partially extended until June 30th but at a much-reduced level. Conversations with affected school systems regarding direct funding are taking place to determine if the schools can support some services next school year.

For the foreseeable future, we will be limiting training/conferences that involve travel or registration fees. Mandatory training and those necessary for positions are prioritized.

I am proud and appreciative of BLDHD staff for being flexible and adapting to best meet the needs of our clients and support each other during this challenging time.

2. New Funding

Cross Jurisdictional Sharing Grant – Action

BLDHD applied to MDHHS for a CJS grant to help health departments in the Northern Michigan Public Health Alliance (NMPHA) with training costs for Community Connections staff. The training is required to maintain the Pathways Community Hub Institute Certification for Community Connections. BLDHD was successful and awarded \$100,000 for this effort which will significantly offset training costs for BLDHD and the health departments of the NMPHA. BLDHD will act as the fiduciary for this grant and enter into contractual agreements with the following health departments in the NMPHA to pay for specific training and staff time:

- Grand Traverse County Health Department, District 10 Health Department, Health Department of Northwest Michigan, Central Michigan District Health Department, District Health Department No. 2, and District Health Department No. 4

As part of the work plan, BLDHD will purchase training programs and provide funds through contracts to health departments within NMPHA. Some of these contracts will exceed the \$5,000 limit for unbudgeted expenditures and requires Board of Health approval.

Proposed Motion: *I move to accept the Cross Jurisdictional Sharing grant from MDHHS in the amount of \$100,000 to be distributed to local health departments within the Northern Michigan Public Health Alliance for Community Connections Program training needs.*

Michigan Fitness Foundation SNAP-Ed Grant

The Benzie-Leelanau District Health Department is participating in a SNAP-Ed grant project from Michigan Fitness Foundation that will be focused on better understanding how older residents in our communities' access food and the barriers they may face—such as transportation challenges, limited access to healthy options, or lack of awareness about SNAP benefits and eligibility. As part of this effort, our Registered Dietician (Mariah) and our Community Health Coordinator (Rachel) will be attending local events, food pantries, and senior luncheons to connect directly with Benzie and Leelanau residents. They will be conducting short, voluntary surveys to gather input on food access and needs, engaging in person conversations about food access, and completing the community discovery guide to examine the local food and physical activity environment for Benzie and Leelanau County. The insights we collect will help agencies strengthen local food systems, connect residents with available resources, and shape future health education initiatives.

The amount of the grant is \$50,000 through January 15, 2026.

Marijuana Operations and Oversight Grants

This year, the Secure Your Stash campaign received funding for both Benzie and Leelanau Counties. We updated our terminology from “marijuana” to “cannabis” to better encompass the range of products sold. Our primary focus in 2025 is on lock bag distribution to promote safe storage and prevent youth access.

To date, we have purchased over 700 lock bags. Distribution efforts have included the Benzie Childhood Fair, where we provided 16 lock bags to families, and ongoing availability through Parenting Communities, our Home Visiting Programs, the Leelanau Environmental Health office, and our public lobbies. We also partnered with the Benzie Area Youth Initiative and are actively working to build relationships with local cannabis retail stores to expand access and outreach.

The campaign currently has one active billboard in Benzie County. We are also exploring a partnership with the UpNorthLive marketing team to produce a video asset for a digital marketing campaign to further expand our reach.

The amount of the grants: \$13,154 for Leelanau County and \$14,233 for Benzie County

Community Connections – Grand Traverse Hub Services Agreement

I am pleased to report that the Grand Traverse County Board of Commissioners approved an agreement to provide funding to BLDHD to help support Community Connections at their April 16th Meeting. The agreement states that Grand Traverse County will contribute a proportional number of local appropriations needed to balance the budget based on the percentage of Grand Traverse County residents enrolled in Community Connections. The agreement is for FY25 and the amount is capped at \$95,500. The agreement will renew on a yearly basis as long as BLDHD provides CC services to GT County residents and funding is available. As we prepare the FY26 budget, BLDHD will provide an anticipated funding amount to GT County which will be finalized at the end of the fiscal year.

See attached Contract.

3. Benzie Community Resource Center Update

Remodel Project

- All rough framing, electrical, and mechanical work has been inspected and approved.
- Drywall work began on April 10th and is expected to continue for 2 or more weeks.
- The contractor indicated that the project is still ahead of schedule and could be completed well ahead of the July 1 date without any unintended delays.

Water Damage from Ice Dams

- Eckler Building Solution's bid for restoration of the affected areas which was forwarded to our insurance company (MMRMA) and approved.
- Restoration work began on April 11th.

COMMUNITY CONNECTIONS – GRAND TRAVERSE HUB SERVICES AGREEMENT

THIS AGREEMENT is made the 1st day of January 2025, by and between **GRAND TRAVERSE COUNTY**, on behalf of the **GRAND TRAVERSE COUNTY HEALTH DEPARTMENT**, a Michigan local public health department (hereinafter referred to as “GTCHD”) and the **BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT**, a Michigan local public health department (hereinafter referred to as the “BLDHD”).

WHEREAS, Community Connections is a Program provided to the County free of cost to address Social Determinants of Health through multiple channels, by professionals; and

WHEREAS, BLDHD operates the Grand Traverse Hub of the Community Connections Program (“the Program”); and

WHEREAS, the GTCHD desires to contract with the BLDHD to provide services under the Program, and the BLDHD has agreed to provide those services.

NOW, THEREFORE, the GTCHD and BLDHD agree as follows:

1: Scope of Services. The BLDHD will accept referrals and enroll Grand Traverse County residents in Community Connections, certified by the Pathway Community Hub Institute (PCHI). The Program links residents with essential services, including assistance with housing, Medicaid/Medicare enrollment, food benefits, and access to primary care, mental health, and dental providers. In addition, the BLDHD will contract with Medicaid Health Plans to provide the Program to Grand Traverse County residents enrolled in Medicaid.

2: Term. This Agreement shall commence on the January 1, 2025 (“Commencement Date”) and end on December 31, 2025. The term of this Agreement shall be extended on a year-to-year basis so long as the funding is identified. At such time BLDHD no longer provides the Program for the residents of Grand Traverse County, this Agreement shall terminate.

3: Compensation.

- a. The GTCHD shall pay the BLDHD for the services which it receives under this Agreement in an amount commensurate with the percentage of Grand Traverse County residents enrolled in the Program, not to exceed \$95,500 for the initial one-year term of the Agreement.
- b. For the BLDHD 2025 fiscal year, the GTCHD will be invoiced by December 31, 2025, for the proportional number of local appropriations needed to balance the budget based on the percentage of Grand Traverse County residents enrolled in the Program.
- c. For future years to be considered under Agreement Renewals, the GTCHD will be notified by BLDHD by August 30th of the anticipated amount of the BLDHD’s local appropriations required to fully fund the Program and the percentage amount required from the GTCHD based on Grand Traverse County residents served.

4. **Independent Contractor.** The relationship of the parties is that of independent contractors, and in accordance therewith, the parties covenant and agree to conduct themselves consistent with such status and that neither the parties nor their employees, officers or agents will claim to be an officer, employee or agent of the other or make any claim, demand or application to or for any rights or privileges applicable to any officer or employee of same, including but not limited to worker's compensation coverage, unemployment insurance benefits, social security coverage, or retirement membership or credit. The parties do not intend the services provided under this Agreement to be a joint venture

5. **Non-Discrimination.** The parties agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, sexual orientation, gender identity or expression, disability, or marital status. Breach of this covenant may be regarded as a material breach of this Agreement. The parties additionally agree not to discriminate on the above basis in their administration of this Agreement.

6. **Termination.** The County reserves the right to terminate this Agreement at any time for any reason by providing BLDHD with 30 days' prior advanced written notice of termination.

7. **Failure to Enforce.** Failure by the parties at any time to enforce any provision of this Agreement shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of the Agreement or any part thereof, or the right of the parties to enforce any provision at any time in accordance with its terms.

8. **Dispute Resolution.** If any party has a dispute with the other regarding the meaning, operation, or enforcement of this Agreement or any provision of this Agreement, the disputing parties agree to meet and confer to negotiate a resolution of the dispute. They further agree that if they are unable to resolve the dispute themselves, and before formally instituting any other dispute mechanism, they shall utilize the services of a mutually acceptable neutral mediator who meets the qualifications of MCR 2.411, to bring them together in at least one mediation session.

10. **Third Party Beneficiaries.** This Agreement confers no rights or remedies on any third party, other than the parties to this Agreement and their respective successors and permitted assigns.

11. **Digital Signatures.** The parties hereto acknowledge and agree under the Uniform Electronic Transactions Act, MCL 450.832, *et seq.*, that this Agreement may be executed with the electronic signature of any person authorized and required to sign on behalf of the parties hereto.

12. **Entire Agreement.** This Agreement, together with all the items incorporated herein by reference constitutes the entire agreement of the parties and there are no valid promises, conditions or understandings that are not contained herein.

13. **Modification of Agreement.** Modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

14. **Assignment or Subcontracting.** The parties to the Agreement may not assign, subcontract or otherwise transfer their duties and/or obligations under this Agreement.

15. Completeness of this Agreement. This Agreement contains all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof, shall have any validity or bind any of the parties hereto.

IN WITNESS THEREOF, the authorized representatives of the parties hereto have fully signed this Agreement effective on the day and year first above written.

GRAND TRAVERSE COUNTY HEALTH DEPARTMENT

Scott Sieffert
Chair, Grand Traverse County Board of
Commissioners

Michael Lahey
Deputy Health Officer, Grand Traverse County
Health Department

BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT

Dan Thorell
Health Officer
Benzie-Leelanau District Health Department

ACCOUNTS PAYABLE TOTALS
(April 2025)
BOH meeting

04/01/2025.....	\$127,359.95
04/01/2025.....	\$.86
04/15/2025.....	\$13,846.66
04/15/2025.....	\$22,349.62

TOTAL	\$163,557.09
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Benzie Leelanau District Health Department

Check/Voucher Register - Check Register

API00808 - MARCH MANUAL AP

10100 - Honor Bank Checking

From 3/31/2025 Through 4/1/2025

Effective Date	Document Date	Check Number	Vendor Name	Invoice #	Invoice Description	RU Code	Check Amount	Payment Type
3/31/2025	3/31/2025	M033125APR001	MERS Retirement	001655269-1	MARCH MANUAL AP		3,077.00	Check
3/31/2025	3/31/2025	M033125APR002	DTE Energy	03312025DTE	MARCH MANUAL AP		310.17	Check
3/31/2025	3/31/2025	M033125APR003	Cardmember Service	03142025VISA	MARCH MANUAL AP		782.52	Check
3/31/2025	3/31/2025		Cardmember Service	031425CR	MARCH MANUAL AP		(5.88)	Check
3/31/2025	3/31/2025	M033125APR004	Synchrony Bank/Amazon.com	141H-MQYD-VC66	MARCH MANUAL AP		176.82	Check
3/31/2025	3/31/2025	M033125APR005	Cardmember Service	032720252830	MARCH MANUAL AP		1,105.05	Check
3/31/2025	3/31/2025	M033125APR006	Synchrony Bank/Amazon.com	1GX6-41GD-M416	MARCH MANUAL AP		108.48	Check
3/31/2025	3/31/2025	M033125APR007	Aflac	545945	MARCH MANUAL AP		1,867.22	Check
4/1/2025	4/1/2025	47102	Automatic Door Service Inc.	39354	REPLACEMENT OF FRONT AUTOMATIC DOOR DUE TO ROOF LEAK		2,576.00	Check
4/1/2025	4/1/2025	47103	BCN	250660031303	HEALTH INSURANCE 4/1-4/30/25		47,708.94	Check
4/1/2025	4/1/2025	47104	Dearborn Life Insurance Company	03142025DEAR	LIFE INSURANCE		279.00	Check
4/1/2025	4/1/2025	47105	Delta Dental	RIS0006304594	DENTAL INSURANCE		3,970.10	Check
4/1/2025	4/1/2025	47106	Dolly Parton's Imagination Library GTR	1339	APRIL BOOKS FOR LEELANAU		1,115.02	Check
4/1/2025	4/1/2025	47107	Grand Traverse Mobile Communications	61534	3 RADIO BATTERIES FOR 800 MRZ EF JOHNSON		393.52	Check
4/1/2025	4/1/2025	47108	Great Lakes Water Quality Laboratory, Inc.	B23-156	WATER TEST FOR B23-156		40.00	Check
4/1/2025	4/1/2025		Great Lakes Water Quality Laboratory, Inc.	B24-037	WATER TEST FOR B24-037		40.00	Check
4/1/2025	4/1/2025		Great Lakes Water Quality Laboratory, Inc.	B24-214	WATER TESTING FOR B24-214		40.00	Check
4/1/2025	4/1/2025		Great Lakes Water Quality Laboratory, Inc.	L22-010	WATER TEST FOR L22-010		40.00	Check
4/1/2025	4/1/2025		Great Lakes Water Quality Laboratory, Inc.	L24-200	WATER TEST FOR L24-200		40.00	Check
4/1/2025	4/1/2025	47109	GlaxoSmithKline LLC	8254561440	PRIORIX, MENVEO, HAVRIX VACCINE WITH DISCOUNT		3,490.76	Check
4/1/2025	4/1/2025		GlaxoSmithKline LLC	82545627218	SHINGRIX, HAVRIX, PRIORIX FOR BENZIE		6,463.86	Check

Benzie Leelanau District Health Department

Check/Voucher Register - Check Register

API00808 - MISC AP MAR

10100 - Honor Bank Checking

From 3/31/2025 Through 4/1/2025

Effective Date	Document Date	Check Number	Vendor Name	Invoice #	Invoice Description	RU Code	Check Amount	Payment Type
4/1/2025	4/1/2025		GlaxoSmithKline LLC	8254567704	SHINGRIX & PRIORIX FOR LEELANAU		5,734.25	Check
4/1/2025	4/1/2025	47110	Leelanau County	03182025LEEEH	MAINTENANCE COST FOR LEELANAU EH APRIL 2025		2,650.00	Check
4/1/2025	4/1/2025	47111	Leelanau Montessori	03182025LM	APRIL 2025 RENT		6,032.00	Check
4/1/2025	4/1/2025	47112	MCRH	03252025CON	MICHIGAN RURAL HEALTH CONFERENCE REGISTRATION D. ALDRIDGE		375.00	Check
4/1/2025	4/1/2025	47113	Pitney Bowes Global Financial Services, LLC	1027172610	RED INK CARTRIDGE FOR POSTAGE METER		91.29	Check
4/1/2025	4/1/2025	47114	Pitney Bowes Bank Inc Reserve Account	032525PB	POSTAGE METER REFILL FOR LEELANAU PH		1,000.00	Check
4/1/2025	4/1/2025	47115	Traverse City Area Public Schools	5430	BUSINESS CARDS, CC FLYERS, LABEL WORKSHEETS, TRADE CARDS		307.87	Check
4/1/2025	4/1/2025		Traverse City Area Public Schools	5438	PRINTING OF ANNUAL REPORTS		41.20	Check
4/1/2025	4/1/2025		Traverse City Area Public Schools	5441	APRIL EVENT FLYERS, MINI FLYERS, MOM POWER MATERIAL		194.55	Check
4/1/2025	4/1/2025		Traverse City Area Public Schools	5466	SCHOOL READINESS BOOKS & JOIN US THIS SUMMER FLYERS		89.63	Check
4/1/2025	4/1/2025	47116	Trophy Trolley	64118	NAME TAG -H. GRINAGE		10.00	Check
4/1/2025	4/1/2025	47117	V.F.W. Post 7731	032425VFW	DEPOSIT FEE FOR VFW LOT FOR STREET FAIR IN JULY		300.00	Check
4/1/2025	4/1/2025	ACH033125APR01	Applied Innovation	2753300	COPIER/PRINTERS		358.85	Voucher
4/1/2025	4/1/2025	ACH033125APR02	Applied Innovation	2777420	COPIER/PRINTERS		351.88	Voucher
4/1/2025	4/1/2025	ACH033125APR03	Christina Trigg	03262025CT	PER DIEM FOR BOH MEETING		40.00	Voucher
4/1/2025	4/1/2025	ACH033125APR04	Dr. David Quimby	03262025DQ	PER DIEM & MILEAGE		90.40	Voucher
4/1/2025	4/1/2025	ACH033125APR05	DWD Technology Group	200303	MIP SUPPORT		125.00	Voucher
4/1/2025	4/1/2025	ACH033125APR06	Gary Sauer	03262025GS	PER DIEM & MILEAGE FOR BOH MEETING		51.20	Voucher

Benzie Leelanau District Health Department

Check/Voucher Register - Check Register

API00808 - MISC AP MAR

10100 - Honor Bank Checking

From 3/31/2025 Through 4/1/2025

Effective Date	Document Date	Check Number	Vendor Name	Invoice #	Invoice Description	RU Code	Check Amount	Payment Type
4/1/2025	4/1/2025	ACH033125APR07	Gwenne Allgaier	03262025GA	PER DIEM & MILEAGE FOR BOH MEETING		84.80	Voucher
4/1/2025	4/1/2025	ACH033125APR08	KSS Enterprises	1661259	TOLIET PAPER, BAG LINERS,AIR CLEANER REFILLS, BATTERIES		590.74	Voucher
4/1/2025	4/1/2025	ACH033125APR09	L.J. Vogler Law PLC	03172025LJV	LEGAL SERVICES-REMODEL PROJECT 1/2-2/7/25		6,150.00	Voucher
4/1/2025	4/1/2025	ACH033125APR10	Mark Walter	03262025MW	PER DIEM & MILEAGE FOR BOH MEETING		93.20	Voucher
4/1/2025	4/1/2025	ACH033125APR11	NHF Sub Benzie-Leelanau	03312025NHF	LOAN PAYMENT		4,885.00	Voucher
4/1/2025	4/1/2025	ACH033125APR12	Northern Michigan Health Consortium	1152	2025 ANNUAL MCMCH MEMBERSHIP SHARE		286.00	Voucher
4/1/2025	4/1/2025	ACH033125APR13	Northern Michigan Janitorial Services	2880	CLEANING SERVICES AT BCRS		6,820.00	Voucher
4/1/2025	4/1/2025	ACH033125APR14	Nugent Hardware	032525NUG	CATALYST PENETRATING LUB FOR THE EXTERIOR FRONT DOOR		9.99	Voucher
4/1/2025	4/1/2025	ACH033125APR15	Patagonia Health Inc.	12641	PERSONAL HEALTH SOFTWARE		4,921.12	Voucher
4/1/2025	4/1/2025	ACH033125APR16	Solutions For You, LLC	HA-NRCQG137	CLEANING SERVICES IN LEELANAU		1,300.00	Voucher
4/1/2025	4/1/2025	ACH033125APR17	Maggie Sprattmoran	03282025SP	REFLECTIVE COUNSELING		600.00	Voucher
4/1/2025	4/1/2025	ACH033125APR18	Wyant Computer Services	34554	COMPUTER MAINTENANCE & LICENSING FEES		10,157.40	Voucher
Report Total							127,359.95	

Benzie Leelanau District Health Department

Check/Voucher Register - Check Register

API00810 - MAR MANUAL AP

10100 - Honor Bank Checking

From 3/31/2025 Through 3/31/2025

<u>Effective Date</u>	<u>Document Date</u>	<u>Check Number</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Invoice Description</u>	<u>RU Code</u>	<u>Check Amount</u>	<u>Payment Type</u>
3/31/2025	3/31/2025	M033125APR1	Cardmember Service	03312025VISA	MAR MANUAL AP		<u>0.86</u>	Check
Report Total							<u>0.86</u>	
							<u><u>0.86</u></u>	

Benzie Leelanau District Health Department

Check/Voucher Register - Check Register

API00811 - MAR MANUAL AP

10100 - Honor Bank Checking

From 3/24/2025 Through 4/15/2025

Effective Date	Document Date	Check Number	Vendor Name	Invoice #	Invoice Description	RU Code	Check Amount	Payment Type
3/24/2025	3/24/2025	M041525MAR001	The Standard	040125TS	MAR MANUAL AP		559.38	Check
3/24/2025	3/24/2025	M041525MAR002	Verizon Wireless	6109999498	MAR MANUAL AP		1,806.84	Check
3/24/2025	3/24/2025	M041525MAR003	Consumers Energy	03/24/25CE	MAR MANUAL AP		2,963.33	Check
4/15/2025	4/15/2025	47118	AMERISOURCEBERGEN	3210606304	TUBERSOL FOR BENZIE OFFICE		640.86	Check
4/15/2025	4/15/2025		AMERISOURCEBERGEN	3210606410	TUBERSOL FOR LEELANAU OFFICE		640.86	Check
4/15/2025	4/15/2025	47119	Full Circle Wellness	1030	REFLECTIVE SUPERVISION FOR FEB & MARCH		1,000.00	Check
4/15/2025	4/15/2025	47120	Metropolitan Life Insurance Company	032425MET	LIFE, SHORT & LONG TERM DIS., VOL LIFE INS		4,035.29	Check
4/15/2025	4/15/2025	47121	Republic Services #239	0239-003759758	GARBAGE PICKUP AT BCRC		581.14	Check
4/15/2025	4/15/2025	47122	Uplift Counseling LLC	040525UC	MARCH & APRIL BENZIE REFLECTIVE SUPERVISION		500.00	Check
4/15/2025	4/15/2025	ACH041525MAR01	Hospital Network Healthcare	98821	MEDICAL WASTE PICKUP		68.58	Voucher
4/15/2025	4/15/2025	ACH041525MAR02	The Boat Doctors Plowing	2106	PLOWING AND SALTING OF BCRC FOR MARCH		770.00	Voucher
4/15/2025	4/15/2025	ACH041525MAR03	Valley City Linen	032425VALLEY	RUG CLEANING SERVICE		280.38	Voucher
Report Total							13,846.66	

Benzie Leelanau District Health Department

Check/Voucher Register - Check Register

API00812 - MISC AP APR

10100 - Honor Bank Checking

From 4/15/2025 Through 4/15/2025

Effective Date	Document Date	Check Number	Vendor Name	Invoice #	Invoice Description	RU Code	Check Amount	Payment Type
4/15/2025	4/15/2025	47123	AMERISOURCEBERGEN	3210602083	HAVRIX ADULT TIPLOKS LEELANAU		744.35	Check
4/15/2025	4/15/2025		AMERISOURCEBERGEN	3210634719	PENTACEL SDV KIT BENZIE		557.22	Check
4/15/2025	4/15/2025		AMERISOURCEBERGEN	3210635404	PENTACEL SDV KIT LEELANAU		557.22	Check
4/15/2025	4/15/2025		AMERISOURCEBERGEN	3211567063	BOOSTRIX TDAP TIPLOK		426.38	Check
4/15/2025	4/15/2025		AMERISOURCEBERGEN	3211622305	PREVNAR 20 VACCINE FOR BENZIE		2,636.47	Check
4/15/2025	4/15/2025		AMERISOURCEBERGEN	3211622306	PEDVAXHIB SDV		305.78	Check
4/15/2025	4/15/2025		AMERISOURCEBERGEN	996970208	PROQUAD SDV VACCINE FOR BENZIE		2,781.62	Check
4/15/2025	4/15/2025	47124	Benjamin J Roush	04012025BR	REFUND FOR OVERPAYMENT		7.20	Check
4/15/2025	4/15/2025	47125	Great Lakes Water Quality Laboratory, Inc.	B24-195	WATER TESTING FOR B24-195		40.00	Check
4/15/2025	4/15/2025	47126	Mark K Judd	04112025MKJ	OVER PAYMENT OF PERMIT APPLICATION		48.00	Check
4/15/2025	4/15/2025	47127	State of Michigan	791-11330849	FOOD LICENSES		1,440.00	Check
4/15/2025	4/15/2025	47128	MI Pest	04072025MIPST	PREVENTIVE PEST CONTROL APRIL-OCT 2025 BCRC		831.25	Check
4/15/2025	4/15/2025	47129	Michigan Public Health Institute	25-HA-020151-11...	MATERNAL INFANT HEALTH SUMMIT FOR DEB ALDRIDGE		125.00	Check
4/15/2025	4/15/2025	47130	Munson Occupational Health & Medicine	00235338-00	NEW EMPLOYEE DRUG SCREEN		39.00	Check
4/15/2025	4/15/2025	47131	Portable Storage Solutions, LLC	10395	STORAGE BOX RENTAL		160.00	Check
4/15/2025	4/15/2025	47132	Pitney Bowes Bank Inc Reserve Account	11142025PB	POSTAGE FOR LEELANAU METER		1,000.00	Check
4/15/2025	4/15/2025	47133	SUTTONS BAY TOWNSHIP	04022025SBT	HERMAN PARK PAVILION RENTAL AND DEPOSIT FEE		200.00	Check
4/15/2025	4/15/2025	47134	Traverse City Area Public Schools	5497	SECURE YOUR STASH POSTCARDS & STICKERS, BLDHD BROCHURES		161.42	Check
4/15/2025	4/15/2025	47135	TKS Security	30063	SECURITY SERVICES FOR APRIL-JUNE		324.00	Check

Benzie Leelanau District Health Department

Check/Voucher Register - Check Register

API00812 - MISC AP APR

10100 - Honor Bank Checking

From 4/15/2025 Through 4/15/2025

Effective Date	Document Date	Check Number	Vendor Name	Invoice #	Invoice Description	RU Code	Check Amount	Payment Type
4/15/2025	4/15/2025	ACH041525APR01	Health Department of Northwest Michigan	6074	BLDHD MEDICAL OFFICER FOR APRIL		5,240.59	Voucher
4/15/2025	4/15/2025	ACH041525APR02	SOS Analytical	250550	WATER TESTING		1,825.00	Voucher
4/15/2025	4/15/2025	ACH041525APR03	Wyant Computer Services	34535	LENOVO THINKPAD, DOCK, UPGRADE		2,406.88	Voucher
4/15/2025	4/15/2025	M041525APR001	Charter Communicaitons	005281601040125	APRIL MANUAL AP		40.00	Check
4/15/2025	4/15/2025	M041525APR002	Charter Communicaitons	005281701040125	APRIL MANUAL AP		38.01	Check
4/15/2025	4/15/2025	M041525APR003	Synchrony Bank/Amazon.com	1W6K-M6HW-73H6	APRIL MANUAL AP		233.98	Check
4/15/2025	4/15/2025	M041525APR004	Synchrony Bank/Amazon.com	13PJ-FKHW-TMRK	APRIL MANUAL AP		109.54	Check
4/15/2025	4/15/2025	M041525APR005	Synchrony Bank/Amazon.com	1XKH-LC3L-HPK4	APRIL MANUAL AP		70.71	Check
Report Total							22,349.62	

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

From 10/1/2024 Through 3/31/2025

	Current Period Actual	Total Budget	% of Budget Spent
Revenues			
Fees & Collections			
Sewage Permit Refund	(1,053.00)	0.00	0.00%
Private Pay Clinic Fees	2,057.00	3,500.00	58.77%
Clinic Fees-Private Insurance	130,628.06	177,500.00	73.59%
Well Permit Refund	(168.00)	0.00	0.00%
Revenue-Campground Trailer Parks	3,810.00	6,757.00	56.38%
Revenue-Food Licenses	41,147.50	121,000.00	34.00%
Revenue-Sewage Permits	67,820.00	200,000.00	33.91%
Revenue-Well Permits	39,563.00	110,000.00	35.96%
Tattoo/Body Art Fees	500.00	0.00	0.00%
Revenue-Land Evals/Site Surveys	21,045.00	55,000.00	38.26%
Revenue-Mortgage Evaluation	60,577.00	200,000.00	30.28%
Radon Testing	228.00	100.00	228.00%
Donations	1.00	0.00	0.00%
Land Evaluations - Refund	(880.00)	0.00	0.00%
Mortgage Eval Refund	(267.00)	0.00	0.00%
Total Fees & Collections	365,008.56	873,857.00	41.77%
Medicaid/Medicare Revenue			
Medicaid Clinic Fees	77,601.85	245,900.00	31.55%
Clinic Fees - Medicare	296,115.04	401,700.00	73.71%
Managed Health Care Plan	38,227.90	108,000.00	35.39%
WIC Blood Lead Tests	340.65	0.00	0.00%
Total Medicaid/Medicare Revenue	412,285.44	755,600.00	54.56%
Cost Based Reimbursement			
Cost Based Reimbursement	130,068.00	198,423.00	65.55%
Total Cost Based Reimbursement	130,068.00	198,423.00	65.55%
Federal Financial Participation			
Federal Financial Participation	60,628.89	110,124.00	55.05%
Total Federal Financial Participation	60,628.89	110,124.00	55.06%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

From 10/1/2024 Through 3/31/2025

	Current Period Actual	Total Budget	% of Budget Spent
State Funding (MDHHS-CPBC)			
Prior Year-State Funding	139,210.87	0.00	0.00%
MDHHS - CPBC	1,013,359.88	2,414,143.00	41.97%
Categorical Grant			
Total State Funding (MDHHS-CPBC)	1,152,570.75	2,414,143.00	47.74%
ESLPHS - DEQ & MDHHS			
ELPHS Funding	395,798.00	621,476.00	63.68%
Total ESLPHS - DEQ & MDHHS	395,798.00	621,476.00	63.69%
DEQ Type II Grant			
MDEQ Type II Grant	91,014.48	174,230.00	52.23%
Total DEQ Type II Grant	91,014.48	174,230.00	52.24%
Other State Fees/Funding			
MDHHS Lic Facilities	2,665.00	7,005.00	38.04%
Swimming Pools	2,800.00	6,582.00	42.54%
Septage Licensing	0.00	5,703.00	0.00%
Other State Funding	97,446.00	97,446.00	100.00%
VFC Vaccine Received	17,141.96	35,000.00	48.97%
Non-CPBC Funding/Grants	141.00	29,252.00	0.48%
Total Other State Fees/Funding	120,193.96	180,988.00	66.41%
Local Grants			
Other Local Grants	1,248.20	102,980.00	1.21%
Northern Michigan Health Consortium	117,088.95	132,455.00	88.39%
Michigan Center for Rural Health	8,480.58	17,754.00	47.76%
Michigan Health Endowment Foundation	62,194.85	140,000.00	44.42%
Leelanau Early Childhood	289,535.27	741,189.00	39.06%
Healthy Futures Grant	0.00	45,005.00	0.00%
Total Local Grants	478,547.85	1,179,383.00	40.58%
Reimbursement Funds/Charge for Service			
Charge for Service	0.00	2,132.00	0.00%
Food Courses	7,625.00	6,000.00	127.08%
Reimbursed Revenues	21,560.19	80,000.00	26.95%
Total Reimbursement Funds/Charge for Service	29,185.19	88,132.00	33.12%
Rents Collected			

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

From 10/1/2024 Through 3/31/2025

	Current Period Actual	Total Budget	% of Budget Spent
Rents Collected	130,596.00	261,192.00	50.00%
Total Rents Collected	130,596.00	261,192.00	50.00%
Interest			
Interest	38,940.58	19,190.00	202.92%
Total Interest	38,940.58	19,190.00	202.92%
Local Funds			
Local Funds Distributive	293,466.00	660,097.00	44.45%
Local In-Kind	0.00	140,000.00	0.00%
Total Local Funds	293,466.00	800,097.00	36.68%
Total Revenues	3,698,303.70	7,676,835.00	48.17%
Expenditures			
Salaries & Wages			
Salaries	1,920,776.70	3,973,550.00	48.33%
Insurance Payout	21,463.31	0.00	0.00%
Earnings			
Total Salaries & Wages	1,942,240.01	3,973,550.00	48.88%
Fringe Benefits			
FICA	139,930.86	307,153.00	45.55%
Medical Insurance	270,393.75	701,677.00	38.53%
Employer-HSA	53,601.39	0.00	0.00%
Life Insurance	2,718.36	6,088.00	44.65%
Unemployment	12,666.14	14,096.00	89.85%
Compensation			
Retirement	194,823.79	407,835.00	47.77%
Workers Compensation	5,717.00	16,675.00	34.28%
Physicals	390.00	200.00	195.00%
Dental Insurance	24,584.80	51,969.00	47.30%
Disability Insurance	18,430.05	41,991.00	43.89%
Vision Insurance	3,515.01	7,786.00	45.14%
Total Fringe Benefits	726,771.15	1,555,470.00	46.72%
Agency Operating Expenses			
Advertising	29.75	1,500.00	1.98%
Membership & Dues	7,162.00	6,639.00	107.87%
Total Agency Operating	7,191.75	8,139.00	88.36%
Expenses			
Supplies & Materials			
Printing	4,424.34	13,132.00	33.69%
Postage	4,232.00	10,050.00	42.10%
Office Supplies	4,586.27	10,807.00	42.43%
Janitorial Supplies	3,056.40	5,032.00	60.73%
Water Tests	17,542.01	43,684.00	40.15%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

From 10/1/2024 Through 3/31/2025

	Current Period Actual	Total Budget	% of Budget Spent
Food License Fees	285.00	9,000.00	3.16%
Temporary Campground Fees	0.00	700.00	0.00%
Program Supplies	19,729.51	350,353.00	5.63%
Other Supplies	13,253.51	17,304.00	76.59%
Fuel Purchases	211.23	2,200.00	9.60%
Clinic Supplies	176,981.06	474,260.00	37.31%
VFC Vaccine Received	17,141.96	35,000.00	48.97%
Total Supplies & Materials	261,443.29	971,522.00	26.91%
Technology Services/Subscriptions			
Licensing Fees	1,193.50	0.00	0.00%
Computer Maintenance	47,025.00	98,015.00	47.97%
Subscriptions	2,852.17	0.00	0.00%
Annual Computer Subscriptions/Licensing	67,240.09	86,726.00	77.53%
Total Technology Services/Subscriptions	118,310.76	184,741.00	64.04%
Equipment Rental/Maintenance			
Equipment Maintenance & Repairs	215.00	0.00	0.00%
Equipment	16,896.04	0.00	0.00%
Vehicle Maintenance and Repairs	99.50	1,500.00	6.63%
Equipment Rental	885.48	38,660.00	2.29%
Total Equipment Rental/Maintenance	18,096.02	40,160.00	45.06%
Medical Operating Expenses			
Medical Waste Disposal	468.06	1,125.00	41.60%
Total Medical Operating Expenses	468.06	1,125.00	41.61%
General Liability Insurance			
Insurance	25,485.50	47,145.00	54.05%
Total General Liability Insurance	25,485.50	47,145.00	54.06%
Consultant Services			
Consultant Services-Audit	7,700.00	8,000.00	96.25%
Consultant Services-Legal	7,975.00	6,775.00	117.71%
Other Consultant Services	5,441.38	0.00	0.00%
Total Consultant Services	21,116.38	14,775.00	142.92%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

From 10/1/2024 Through 3/31/2025

	Current Period Actual	Total Budget	% of Budget Spent
Contractual Services			
Health Officer	9,517.98	0.00	0.00%
Medical Director	30,626.90	59,618.00	51.37%
Per Diem	1,560.00	2,880.00	54.16%
Other Contractual	42,265.15	156,659.00	26.97%
Website Maintenance	850.00	1,000.00	85.00%
Total Contractual Services	84,820.03	220,157.00	38.53%
Communications			
Telephone	4,497.27	10,679.00	42.11%
Cell Phone	12,376.46	28,902.00	42.82%
Data Line	7,453.60	23,173.00	32.16%
Total Communications	24,327.33	62,754.00	38.77%
Travel & Training			
Mileage	61,615.42	140,666.00	43.80%
Meals/Lodging	3,064.77	22,175.00	13.82%
Training & Education	5,678.00	8,963.00	63.34%
Total Travel & Training	70,358.19	171,804.00	40.95%
Space Costs			
Space-Electric	19,577.16	40,000.00	48.94%
Space-Gas	1,456.23	2,500.00	58.24%
Space-Maintenance	1,090.00	0.00	0.00%
Contracts			
Janitorial Services	52,840.66	97,940.00	53.95%
Snow Removal	11,935.00	7,000.00	170.50%
Loan Payments	29,310.00	58,620.00	50.00%
Space-Distributed Costs	15,900.00	82,535.00	19.26%
Space-Grounds & Building Maintenance	25,916.66	50,000.00	51.83%
BLDHD Rent	76,596.00	73,108.00	104.77%
Total Space Costs	234,621.71	411,703.00	56.99%
Building Costs			
Capital Outlay Local	0.00	13,794.00	0.00%
Total Building Costs	0.00	13,794.00	0.00%
Distributed Costs - Administrative			
Administration O/H	0.00	1.00	0.00%
Total Distributed Costs - Administrative	0.00	1.00	0.00%
Distributive Costs - PH Program & Support			
PH Administration	0.00	(3.00)	0.00%
EH Administration	0.00	(1.00)	0.00%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

From 10/1/2024 Through 3/31/2025

	Current Period Actual	Total Budget	% of Budget Spent
	<hr/>	<hr/>	<hr/>
Total Distributive Costs - PH Program & Support	<hr/> 0.00	<hr/> (4.00)	<hr/> 0.00%
Total Expenditures	<hr/> 3,535,250.18	<hr/> 7,676,836.00	<hr/> 46.05%
Net Revenues/(Expenditures)	<hr/> <hr/> 163,053.52	<hr/> <hr/> (1.00)	<hr/> <hr/> ...305,351.56)%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

200 - Environmental Health Division

From 10/1/2024 Through 3/31/2025

	Current Period Actual	Total Budget	% of Budget Spent
Revenues			
Fees & Collections			
Sewage Permit Refund	(1,053.00)	0.00	0.00%
Well Permit Refund	(168.00)	0.00	0.00%
Revenue-Campground Trailer Parks	3,810.00	6,757.00	56.38%
Revenue-Food Licenses	41,147.50	121,000.00	34.00%
Revenue-Sewage Permits	67,820.00	200,000.00	33.91%
Revenue-Well Permits	39,563.00	110,000.00	35.96%
Tattoo/Body Art Fees	500.00	0.00	0.00%
Revenue-Land Evals/Site Surveys	21,045.00	55,000.00	38.26%
Revenue-Mortgage Evaluation	60,577.00	200,000.00	30.28%
Radon Testing	228.00	100.00	228.00%
Land Evaluations - Refund	(880.00)	0.00	0.00%
Mortgage Eval Refund	(267.00)	0.00	0.00%
Total Fees & Collections	232,322.50	692,857.00	33.53%
State Funding (MDHHS-CPBC)			
Prior Year-State Funding	42,215.95	0.00	0.00%
Total State Funding (MDHHS-CPBC)	42,215.95	0.00	0.00%
ESLPHS - DEQ & MDHHS			
ELPHS Funding	279,019.00	558,042.00	49.99%
Total ESLPHS - DEQ & MDHHS	279,019.00	558,042.00	50.00%
DEQ Type II Grant			
MDEQ Type II Grant	91,014.48	174,230.00	52.23%
Total DEQ Type II Grant	91,014.48	174,230.00	52.24%
Other State Fees/Funding			
MDHHS Lic Facilities	2,665.00	7,005.00	38.04%
Swimming Pools	2,800.00	6,582.00	42.54%
Septage Licensing	0.00	5,703.00	0.00%
Other State Funding	97,446.00	97,446.00	100.00%
Total Other State Fees/Funding	102,911.00	116,736.00	88.16%
Reimbursement Funds/Charge for Service			
Food Courses	7,625.00	6,000.00	127.08%
Reimbursed Revenues	70.00	0.00	0.00%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

200 - Environmental Health Division

From 10/1/2024 Through 3/31/2025

	Current Period Actual	Total Budget	% of Budget Spent
Total Reimbursement Funds/Charge for Service	7,695.00	6,000.00	128.25%
Local Funds			
Local Funds Distributive	82,050.00	164,084.00	50.00%
Total Local Funds	82,050.00	164,084.00	50.00%
Total Revenues	837,227.93	1,711,949.00	48.90%
Expenditures			
Salaries & Wages			
Salaries	445,798.77	961,700.00	46.35%
Insurance Payout	4,594.75	0.00	0.00%
Earnings			
Total Salaries & Wages	450,393.52	961,700.00	46.83%
Fringe Benefits			
FICA	33,232.61	73,581.00	45.16%
Medical Insurance	61,225.83	176,711.00	34.64%
Employer-HSA	11,686.96	0.00	0.00%
Life Insurance	636.37	1,459.00	43.61%
Unemployment	2,811.33	3,378.00	83.22%
Compensation			
Retirement	48,724.61	97,768.00	49.83%
Workers Compensation	1,357.11	3,997.00	33.95%
Physicals	130.00	0.00	0.00%
Dental Insurance	5,448.92	12,449.00	43.76%
Disability Insurance	4,660.95	10,059.00	46.33%
Vision Insurance	805.49	1,865.00	43.18%
Total Fringe Benefits	170,720.18	381,267.00	44.78%
Agency Operating Expenses			
Advertising	29.75	0.00	0.00%
Membership & Dues	30.00	30.00	100.00%
Total Agency Operating Expenses	59.75	30.00	199.17%
Supplies & Materials			
Printing	264.41	400.00	66.10%
Postage	1,286.46	1,710.00	75.23%
Office Supplies	1,434.06	1,787.00	80.24%
Water Tests	16,190.00	41,200.00	39.29%
Food License Fees	285.00	9,000.00	3.16%
Temporary Campground Fees	0.00	700.00	0.00%
Program Supplies	3,662.09	10,800.00	33.90%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

200 - Environmental Health Division

From 10/1/2024 Through 3/31/2025

	Current Period Actual	Total Budget	% of Budget Spent
Other Supplies	189.99	7,200.00	2.63%
Fuel Purchases	130.77	2,200.00	5.94%
Total Supplies & Materials	23,442.78	74,997.00	31.26%
Technology Services/Subscriptions			
Computer Maintenance	10,439.34	18,000.00	57.99%
Annual Computer Subscriptions/Licensing	28,912.62	21,665.00	133.45%
Total Technology Services/Subscriptions	39,351.96	39,665.00	99.21%
Equipment Rental/Maintenance			
Vehicle Maintenance and Repairs	99.50	0.00	0.00%
Equipment Rental	286.56	0.00	0.00%
Total Equipment Rental/Maintenance	386.06	0.00	0.00%
Consultant Services			
Consultant Services-Legal	0.00	1,775.00	0.00%
Total Consultant Services	0.00	1,775.00	0.00%
Contractual Services			
Health Officer	3,140.94	0.00	0.00%
Medical Director	9,188.08	20,866.00	44.03%
Other Contractual	244.52	0.00	0.00%
Total Contractual Services	12,573.54	20,866.00	60.26%
Communications			
Telephone	875.14	2,388.00	36.64%
Cell Phone	1,200.00	3,450.00	34.78%
Data Line	2,317.96	6,757.00	34.30%
Total Communications	4,393.10	12,595.00	34.88%
Travel & Training			
Mileage	26,059.23	63,363.00	41.12%
Meals/Lodging	256.80	0.00	0.00%
Training & Education	215.00	0.00	0.00%
Total Travel & Training	26,531.03	63,363.00	41.87%
Space Costs			
Space-Distributed Costs	31,394.28	71,201.00	44.09%
Total Space Costs	31,394.28	71,201.00	44.09%
Distributed Costs - Administrative			
Administration O/H	63,231.24	84,492.00	74.83%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

200 - Environmental Health Division

From 10/1/2024 Through 3/31/2025

	Current Period Actual	Total Budget	% of Budget Spent
Total Distributed Costs - Administrative	<u>63,231.24</u>	<u>84,492.00</u>	<u>74.84%</u>
Distributive Costs - PH Program & Support			
EH Administration	<u>0.00</u>	<u>(1.00)</u>	<u>0.00%</u>
Total Distributive Costs - PH Program & Support	<u>0.00</u>	<u>(1.00)</u>	<u>0.00%</u>
Total Expenditures	<u>822,477.44</u>	<u>1,711,950.00</u>	<u>48.04%</u>
Net Revenues/(Expenditures)	<u>14,750.49</u>	<u>(1.00)</u>	<u>...475,049.02)%</u>

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

910 - Personal Health Division

From 10/1/2024 Through 3/31/2025

	Current Period Actual	Total Budget	% of Budget Spent
Revenues			
Fees & Collections			
Private Pay Clinic Fees	2,057.00	3,500.00	58.77%
Clinic Fees-Private Insurance	130,628.06	177,500.00	73.59%
Donations	1.00	0.00	0.00%
Total Fees & Collections	132,686.06	181,000.00	73.31%
Medicaid/Medicare Revenue			
Medicaid Clinic Fees	77,601.85	245,900.00	31.55%
Clinic Fees - Medicare	296,115.04	401,700.00	73.71%
Managed Health Care Plan	38,227.90	108,000.00	35.39%
WIC Blood Lead Tests	340.65	0.00	0.00%
Total Medicaid/Medicare Revenue	412,285.44	755,600.00	54.56%
Cost Based Reimbursement			
Cost Based Reimbursement	130,068.00	198,423.00	65.55%
Total Cost Based Reimbursement	130,068.00	198,423.00	65.55%
Federal Financial Participation			
Federal Financial Participation	60,628.89	110,124.00	55.05%
Total Federal Financial Participation	60,628.89	110,124.00	55.06%
State Funding (MDHHS-CPBC)			
Prior Year-State Funding	96,994.92	0.00	0.00%
MDHHS - CPBC Categorical Grant	1,142,592.06	2,091,244.00	54.63%
Total State Funding (MDHHS-CPBC)	1,239,586.98	2,091,244.00	59.28%
ESLPHS - DEQ & MDHHS			
ELPHS Funding	116,779.00	63,434.00	184.09%
Total ESLPHS - DEQ & MDHHS	116,779.00	63,434.00	184.10%
Other State Fees/Funding			
VFC Vaccine Received	17,141.96	35,000.00	48.97%
Non-CPBC Funding/Grants	141.00	29,252.00	0.48%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

910 - Personal Health Division

From 10/1/2024 Through 3/31/2025

	Current Period Actual	Total Budget	% of Budget Spent
Total Other State Fees/Funding	17,282.96	64,252.00	26.90%
Local Grants			
Other Local Grants	1,248.20	102,980.00	1.21%
Northern Michigan Health Consortium	117,088.95	132,455.00	88.39%
Michigan Center for Rural Health	8,480.58	17,754.00	47.76%
Michigan Health Endowment Foundation	62,194.85	140,000.00	44.42%
Leelanau Early Childhood Healthy Futures Grant	289,535.27 0.00	741,189.00 45,005.00	39.06% 0.00%
Total Local Grants	478,547.85	1,179,383.00	40.58%
Reimbursement Funds/Charge for Service			
Reimbursed Revenues	20,768.36	0.00	0.00%
Total Reimbursement Funds/Charge for Service	20,768.36	0.00	0.00%
Local Funds			
Local Funds Distributive	211,416.00	496,013.00	42.62%
Local In-Kind	0.00	140,000.00	0.00%
Total Local Funds	211,416.00	636,013.00	33.24%
Total Revenues	2,820,049.54	5,279,473.00	53.42%
Expenditures			
Salaries & Wages			
Salaries	1,307,916.31	2,738,067.00	47.76%
Insurance Payout Earnings	14,290.06	0.00	0.00%
Total Salaries & Wages	1,322,206.37	2,738,067.00	48.29%
Fringe Benefits			
FICA	94,539.35	209,498.00	45.12%
Medical Insurance	190,399.37	468,356.00	40.65%
Employer-HSA	38,557.54	0.00	0.00%
Life Insurance	1,888.23	4,152.00	45.47%
Unemployment Compensation	8,633.33	9,614.00	89.79%
Retirement	134,643.60	278,357.00	48.37%
Workers Compensation	3,976.11	11,372.00	34.96%
Physicals	130.00	0.00	0.00%
Dental Insurance	16,990.70	35,446.00	47.93%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

910 - Personal Health Division

From 10/1/2024 Through 3/31/2025

	Current Period Actual	Total Budget	% of Budget Spent
Disability Insurance	12,446.18	28,641.00	43.45%
Vision Insurance	2,420.37	5,311.00	45.57%
Total Fringe Benefits	504,624.78	1,050,747.00	48.03%
Agency Operating Expenses			
Membership & Dues	3,403.00	1,609.00	211.49%
Total Agency Operating Expenses	3,403.00	1,609.00	211.50%
Supplies & Materials			
Printing	2,377.07	9,232.00	25.74%
Postage	1,230.09	5,840.00	21.06%
Office Supplies	1,397.22	4,950.00	28.22%
Program Supplies	16,067.42	84,958.00	18.91%
Other Supplies	5,666.57	7,204.00	78.65%
Clinic Supplies	176,981.06	474,260.00	37.31%
VFC Vaccine Received	17,141.96	35,000.00	48.97%
Total Supplies & Materials	220,861.39	621,444.00	35.54%
Technology Services/Subscriptions			
Licensing Fees	899.95	0.00	0.00%
Computer Maintenance	31,818.04	67,535.00	47.11%
Subscriptions	2,817.67	0.00	0.00%
Annual Computer Subscriptions/Licensing	36,012.59	49,073.00	73.38%
Total Technology Services/Subscriptions	71,548.25	116,608.00	61.36%
Equipment Rental/Maintenance			
Equipment Maintenance & Repairs	215.00	0.00	0.00%
Equipment	7,010.04	0.00	0.00%
Vehicle Maintenance and Repairs	0.00	1,500.00	0.00%
Equipment Rental	0.00	37,360.00	0.00%
Total Equipment Rental/Maintenance	7,225.04	38,860.00	18.59%
Medical Operating Expenses			
Medical Waste Disposal	468.06	1,125.00	41.60%
Total Medical Operating Expenses	468.06	1,125.00	41.61%
Consultant Services			

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

910 - Personal Health Division

From 10/1/2024 Through 3/31/2025

	Current Period Actual	Total Budget	% of Budget Spent
Other Consultant Services	4,119.75	0.00	0.00%
Total Consultant Services	4,119.75	0.00	0.00%
Contractual Services			
Health Officer	3,236.12	0.00	0.00%
Medical Director	21,438.82	38,752.00	55.32%
Other Contractual	10,520.63	154,084.00	6.82%
Total Contractual Services	35,195.57	192,836.00	18.25%
Communications			
Telephone	2,891.41	6,737.00	42.91%
Cell Phone	11,176.46	25,452.00	43.91%
Data Line	4,744.22	15,279.00	31.05%
Total Communications	18,812.09	47,468.00	39.63%
Travel & Training			
Mileage	32,628.01	73,975.00	44.10%
Meals/Lodging	2,094.88	21,425.00	9.77%
Training & Education	5,338.00	8,963.00	59.55%
Total Travel & Training	40,060.89	104,363.00	38.39%
Space Costs			
Janitorial Services	150.00	0.00	0.00%
Space-Distributed Costs	87,326.46	127,981.00	68.23%
BLDHD Rent	800.00	0.00	0.00%
Total Space Costs	88,276.46	127,981.00	68.98%
Distributed Costs - Administrative			
Administration O/H	185,897.33	238,371.00	77.98%
Total Distributed Costs - Administrative	185,897.33	238,371.00	77.99%
Distributive Costs - PH Program & Support			
PH Administration	0.00	(3.00)	0.00%
Total Distributive Costs - PH Program & Support	0.00	(3.00)	0.00%
Total Expenditures	2,502,698.98	5,279,476.00	47.40%
Net Revenues/(Expenditures)	<u>317,350.56</u>	<u>(3.00)</u>	<u>...578,352.34)%</u>

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

995 - Resource Centers

From 10/1/2024 Through 3/31/2025

	Current Period Actual	Total Budget	% of Budget Spent
Revenues			
State Funding (MDHHS-CPBC)			
MDHHS - CPBC Categorical Grant	(129,232.18)	322,899.00	(40.02)%
Total State Funding (MDHHS-CPBC)	(129,232.18)	322,899.00	(40.02)%
Reimbursement Funds/Charge for Service			
Charge for Service	0.00	2,132.00	0.00%
Reimbursed Revenues	452.83	0.00	0.00%
Total Reimbursement Funds/Charge for Service	452.83	2,132.00	21.24%
Rents Collected			
Rents Collected	130,596.00	261,192.00	50.00%
Total Rents Collected	130,596.00	261,192.00	50.00%
Total Revenues	1,816.65	586,223.00	0.31%
Expenditures			
Salaries & Wages			
Salaries	6,927.04	53,500.00	12.94%
Insurance Payout Earnings	177.53	0.00	0.00%
Total Salaries & Wages	7,104.57	53,500.00	13.28%
Fringe Benefits			
FICA	516.36	7,220.00	7.15%
Medical Insurance	614.19	25,870.00	2.37%
Employer-HSA	108.31	0.00	0.00%
Life Insurance	7.12	143.00	4.97%
Unemployment Compensation	23.76	330.00	7.20%
Retirement	572.80	9,316.00	6.14%
Workers Compensation	12.26	391.00	3.13%
Dental Insurance	83.11	1,222.00	6.80%
Disability Insurance	56.11	987.00	5.68%
Vision Insurance	11.22	183.00	6.13%
Total Fringe Benefits	2,005.24	45,662.00	4.39%
Supplies & Materials			
Office Supplies	71.86	0.00	0.00%
Janitorial Supplies	3,056.40	5,032.00	60.73%
Water Tests	1,352.01	2,484.00	54.42%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

995 - Resource Centers

From 10/1/2024 Through 3/31/2025

	Current Period Actual	Total Budget	% of Budget Spent
Program Supplies	0.00	250,000.00	0.00%
Other Supplies	1,381.12	2,400.00	57.54%
Total Supplies & Materials	5,861.39	259,916.00	2.26%
Technology Services/Subscriptions			
Licensing Fees	293.55	0.00	0.00%
Computer Maintenance	0.00	480.00	0.00%
Annual Computer Subscriptions/Licensing	288.00	0.00	0.00%
Total Technology Services/Subscriptions	581.55	480.00	121.16%
Equipment Rental/Maintenance			
Equipment	9,886.00	0.00	0.00%
Total Equipment Rental/Maintenance	9,886.00	0.00	0.00%
General Liability Insurance			
Insurance	4,270.22	4,714.00	90.58%
Total General Liability Insurance	4,270.22	4,714.00	90.59%
Consultant Services			
Consultant Services-Legal	6,150.00	0.00	0.00%
Other Consultant Services	32.75	0.00	0.00%
Total Consultant Services	6,182.75	0.00	0.00%
Contractual Services			
Other Contractual	31,500.00	75.00	42,000.00%
Total Contractual Services	31,500.00	75.00	42,000.00%
Communications			
Telephone	433.26	1,024.00	42.31%
Data Line	16.19	54.00	29.98%
Total Communications	449.45	1,078.00	41.69%
Travel & Training			
Mileage	41.60	105.00	39.61%
Total Travel & Training	41.60	105.00	39.62%
Space Costs			
Space-Electric	19,577.16	40,000.00	48.94%
Space-Gas	1,456.23	2,500.00	58.24%
Space-Maintenance Contracts	1,090.00	0.00	0.00%
Janitorial Services	52,500.66	97,940.00	53.60%
Snow Removal	11,935.00	7,000.00	170.50%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

995 - Resource Centers

From 10/1/2024 Through 3/31/2025

	Current Period Actual	Total Budget	% of Budget Spent
Loan Payments	29,310.00	58,620.00	50.00%
Space-Distributed Costs	(114,183.95)	(127,530.00)	89.53%
Space-Grounds & Building Maintenance	25,916.66	50,000.00	51.83%
BLDHD Rent	75,396.00	73,108.00	103.12%
Total Space Costs	102,997.76	201,638.00	51.08%
Building Costs			
Capital Outlay Local	0.00	13,794.00	0.00%
Total Building Costs	0.00	13,794.00	0.00%
Distributed Costs - Administrative			
Administration O/H	916.30	5,258.00	17.42%
Total Distributed Costs - Administrative	916.30	5,258.00	17.43%
Total Expenditures	171,796.83	586,220.00	29.31%
Net Revenues/(Expenditures)	(169,980.18)	3.00	...666,005.86)%

**Benzie-Leelanau District Health Department
Statement of Assets and Liabilities
as of March 31, 2025**

ASSETS:

Cash - Checking and Savings	2,376,115
Imprest Cash	565
A/R - PH Revenue	0
Appropriations Due - Benzie	63,814
Appropriations Due - Leelanau	82,919
Due from DEQ	125,803
Due from State of Michigan	136,516
Due from MDCH	0
Due from Other Government Units	(348,090)
Rents Due - Benzie	12,464
Prepaid Expenses	376,495
	<hr/>
Total Assets	2,826,600
	<hr/> <hr/>

LIABILITIES AND FUND BALANCE:

Accounts Payable	526,841
Accrued Wages	314,343
Deferred Family Planning Revenues	
Deferred Medicaid Revenues	0
Other Deferred Revenues	20,414
Fund Balance:	
Unassigned	1,448,787
Assigned	306,342
Non-Spendable	46,821
Committed	
Restricted	
Medicaid Payment Holding	
Current Year	163,054
	<hr/>
Total Liabilities and Fund Balance	2,826,601
	<hr/> <hr/>

(0)

**Benzie Leelanau District Health Department
Accounts Receivable and Prepaid Expenses
as of March 31, 2025**

Due from Michigan Department of Environmental Quality:

Type II	<u><u>\$125,803</u></u>
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Due from State of Michigan:

2024 Cost Based Reimbursement	93480
2025 Cost Based Reimbursement	(7796)
2021 Federal Finance Participation	0
2023 Federal Finance Participation	0
2024 Federal Finance Participation	<u>0</u>
Total	<u><u>85,684</u></u>

Due from Michigan Department of Community Health:

CPBC	<u><u>0</u></u>
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Due from Other Units of Government:

Regional Grants - 31o School Funding	348,090
	<u><u>348,090</u></u>

Rents Due - Benzie Building:

Catholic Human Services	0
NMHSI	0.00
Centra Wellness Network	0
Auditor Adjustment to Lease Receivable	<u>12,464</u>
Total	<u><u>12,464</u></u>

Prepaid Expenses:

Prepaid Insurances	<u><u>28,714</u></u>
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CPBC Pullbacks

\$20,414

PROVIDER UPDATE

News from your local Health Department

In This Issue

Measles: Rising Cases in the U.S. and Canada

Cannabis Use During Pregnancy: Risks and Prevention Resources

Ticks and Tick-Borne Illnesses: A Spring Reminder

Lead Exposure and Testing: Ensuring Compliance

Vaccine Preventable Diseases (VPDs): An Urgent Call to Action for Michigan Providers

CD Report for 2025

Joshua Meyerson, MD

220 W. Garfield Ave.
Charlevoix, MI 49720

j.meyerson@nwhealth.org
231-547-7679

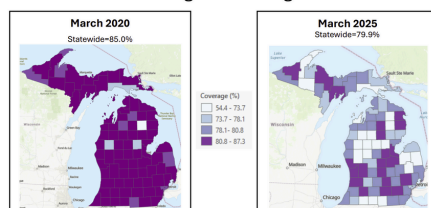
Measles: Rising Cases in the U.S. and Canada

Measles cases are surging in 2025, with the CDC reporting 607 confirmed cases and rising in multiple states including two in Michigan as of April 3rd—surpassing last year's total. The largest outbreak is currently in West Texas with spread into border areas of New Mexico and Oklahoma. Canada is also experiencing outbreaks, with provinces like Ontario and British Columbia seeing an uptick in cases due to international travel and declining vaccination rates. In 2025, over 400 cases of measles have already been reported in Ontario, many in the Southwestern region bordering Michigan. The majority of cases are in unimmunized children, including two child who tragically died in Texas.

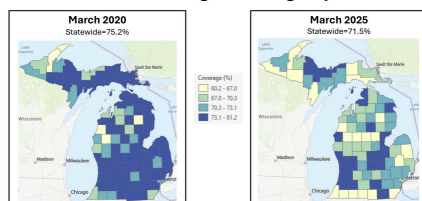
Measles presents with fever, cough, coryza, conjunctivitis, and a rash that starts on the face and spreads downward. Complications like pneumonia (1 in 20) and encephalitis (1 in 1,000) are more severe in young children and immunocompromised individuals. Providers should ensure MMR vaccination and consider measles in febrile rash illnesses, especially with travel exposure. Testing includes NP/OP swab for PCR and Measles IgM serology. MDHHS has updated information on Measles outbreaks.

Current rates of MMR coverage have dropped significantly across the state and our region over the last 5 years. On average about 80% of our young children are protected, leaving 1 in 5 susceptible. Given the known contagiousness of Measles, this rate leaves our area vulnerable to outbreaks. (In stark contrast, in 2000 there was no endemic spread of Measles in the US).

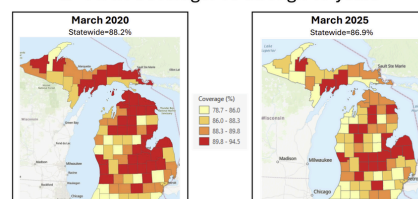
1+ MMR Coverage: 19 through 35 months



2+ MMR Coverage: 4 through 6 years



2+ MMR Coverage: 13 through 17 years



**HEALTH
DEPARTMENT**
of Northwest Michigan

800-432-4121
www.nwhealth.org



Benzie-Leelanau
DISTRICT HEALTH DEPARTMENT
CARING FOR OUR COMMUNITIES

231-882-4409
www.bldhd.org



District Health Department No. 4
Prevent. Promote. Protect.

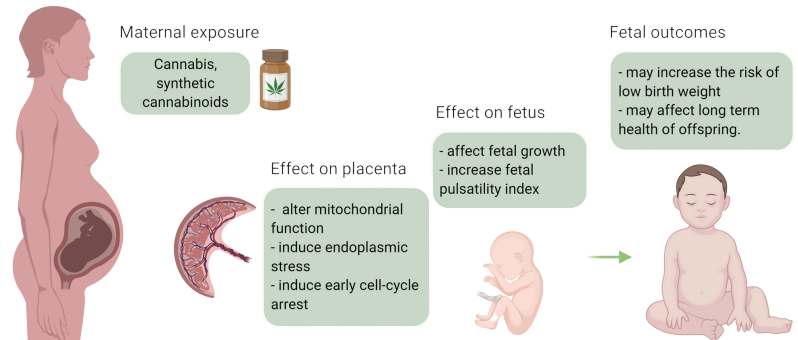
989-356-4507
www.dhd4.org

Cannabis Use During Pregnancy: Risks and Prevention Resources

Cannabis use during pregnancy is a growing public health concern, with potential risks to fetal development. Despite common misconceptions, cannabis is not a safe alternative to tobacco or alcohol during pregnancy. THC, the psychoactive compound in cannabis, crosses the placenta and can impact fetal brain development. Studies have linked prenatal cannabis exposure to low birth weight, preterm birth, and potential long-term cognitive and behavioral effects in children.

The [CDC](#) and the [American College of Obstetricians and Gynecologists \(ACOG\)](#) recommend that pregnant individuals avoid cannabis use in any form, including smoking, vaping, and edibles. Providers should screen for cannabis use in prenatal visits and offer counseling on the risks. Many individuals use cannabis to manage nausea, anxiety, or pain during pregnancy—discussing safer alternatives can help support their health needs while protecting the baby.

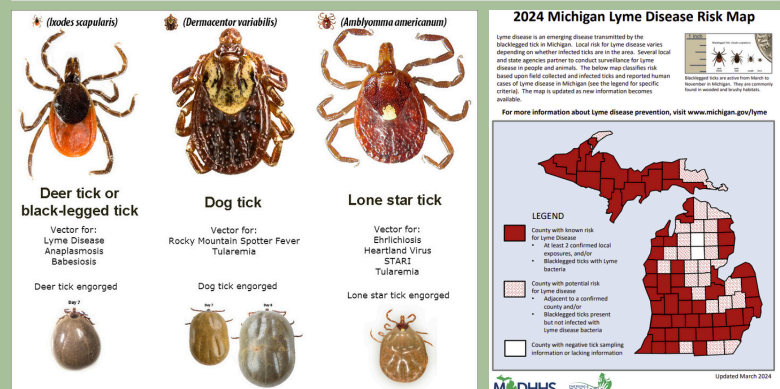
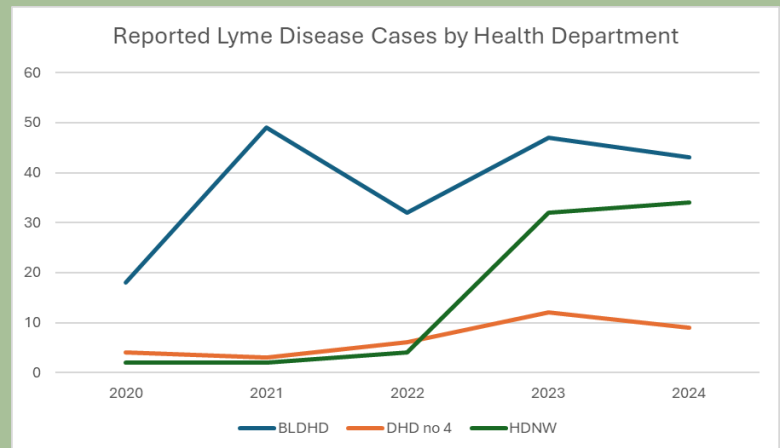
To promote safe storage and prevent accidental pediatric exposure, some local health departments offer free lock bags and boxes for cannabis and other medications. Encouraging patients to secure cannabis products can help reduce unintentional ingestion, which has been rising among young children and pets. Providers can refer patients to local resources or [click here for more information](#) on prevention efforts.



Ticks and Tick-Borne Illnesses: A Spring Reminder

Tick populations are expanding in Michigan, increasing the risk of tick-borne diseases such as Lyme disease, anaplasmosis, and babesiosis. According to the Michigan Department of Health and Human Services (MDHHS), reported Lyme disease cases have doubled in the state over the past decade. Black-legged (deer) ticks, the primary vector for Lyme disease, are now found in most Michigan counties, including the northern Lower Peninsula.

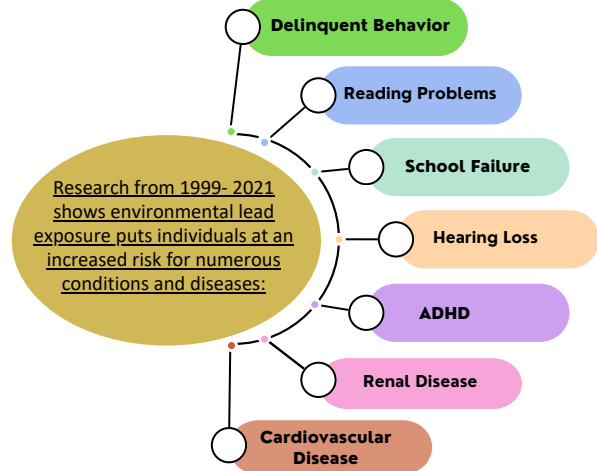
Providers should educate patients on prevention strategies, including using EPA-approved tick repellents, wearing protective clothing, and performing daily tick checks after outdoor activities. Early symptoms of Lyme disease—such as fever, fatigue, headache, and the characteristic erythema migrans rash—should prompt consideration for early treatment. If Lyme disease is suspected, the CDC recommends a two-step testing process for confirmation. More information is available at [Michigan's Emerging Tick-borne Diseases](#).



Lead Exposure and Testing: Ensuring Compliance

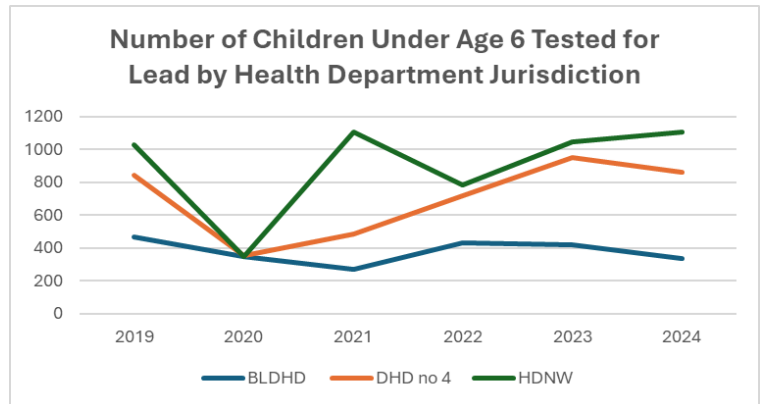
Lead poisoning remains a public health concern in Michigan, particularly for young children under six. Even low levels of lead can impact neurological development, leading to learning difficulties, behavioral issues, and lower IQ. The Michigan Department of Health and Human Services (MDHHS) and the CDC emphasize the importance of routine blood lead screening, particularly for high-risk populations.

According to July 2024 data from MDHHS, thousands of Michigan children continue to be exposed to lead. In 2023, over 200,000 children under six were tested for lead, with several thousand showing blood lead levels (BLL) at or above the CDC reference level of 3.5 µg/dL.



Number of Children Under Age 6 Tested for Lead by Health Department and County

	2019	2020	2021	2022	2023	2024
Alpena	391	220	270	375	488	416
Cheboygan	236	50	107	127	232	249
Montmorency	89	27	48	101	106	88
Presque Isle	125	55	59	115	128	109
DHD no 4 Total	841	352	484	718	954	862
Benzie	222	153	141	201	206	155
Leelanau	244	192	131	227	213	183
BLDHD Total	466	345	272	428	419	338
Antrim	241	105	217	212	310	252
Charlevoix	238	58	269	152	206	231
Emmet	244	77	328	219	244	331
Otsego	304	105	292	198	284	290
HDNW Total	1,027	345	1,106	781	1,044	1,104



Number of Children Tested with a Venous Elevated Blood Lead Level (Greater than or Equal to 3.5) by BLL Range - Selected year(s)

	2022	2023	2024
Alpena	6	9	1-5
Cheboygan	1-5	1-5	1-5
Montmorency	0	0	0
Presque Isle	0	1-5	1-5
Benzie	1-5	0	1-5
Leelanau	0	1-5	0
Antrim	1-5	1-5	1-5
Charlevoix	0	1-5	1-5
Emmet	0	1-5	1-5
Otsego	1-5	1-5	0

Data for counties reporting 1-5 cases has been suppressed

Resources for Providers

- <https://www.michigan.gov/mileadsafe>
- [NIEHS Lead Information](#)
- [MDHHS Lead Screening & Follow-Up Guidelines for Physicians \(July 2024\)](#)

Provider Recommendations for Lead Screening & Follow-Up

- **Who Should Be Tested?**
 - All children at 12 and 24 months (or at least once before age six if not previously tested).
 - Any child at risk due to older housing (pre-1978), recent renovations, contaminated water, or environmental exposure.
- **Confirming and Managing Elevated BLLs:**
 - 3.5–9.9 µg/dL: Confirm with a venous test within 3 months; provide lead education and risk reduction strategies.
 - 10–19.9 µg/dL: Confirm within 1 month; initiate case management and environmental risk assessment.
 - ≥20 µg/dL: Confirm within 48 hours; urgent intervention required, including environmental investigation and clinical follow-up.

Vaccine-Preventable Diseases (VPDs): A Call to Action for Michigan Providers

Vaccine-Preventable Diseases Cases in Michigan

Disease	Pre-Pandemic Average (2016-2019)	Total Cases, 2023	Total Cases, 2024
Congenital Rubella	0	0	0
Diphtheria	0	0	0
Inv. H. Influenza <15 years old (Serogroup B)	23.5 (-)	23 (1)	25 (0) *
Measles	17	0	7
Meningococcal disease	5.75	9	15
Mumps	30	22	15
Pertussis	596.5	110 (3 outbreaks)	1,930 (18 outbreaks) ***
Polio	0	0	0
Rubella ****	--	7	8
Tetanus	1.5	1	0
Varicella	489.75	363	294 **

Notes:
2023 totals have been updated to reflect onset date of illness, where available, or referral date if unavailable; 2024 data currently reflects referral date only. These totals may vary slightly from other publications owing to date variables used.
* Of the Hib cases that were successfully typed, serogroups A, E and nontypeable identified
** Changes to the mumps and chickenpox case definitions in 2024 – may have contributed to decrease in reported cases
*** Outbreaks here defined as 3 or more related cases
**** All rubella cases are classified by the current case definition, but additional information is provided to CDC to determine if it is a true case. In 2024, no cases warranted additional control measures or follow-up.

Vaccine-preventable diseases (VPDs) continue to pose public health challenges in Michigan. Recent data indicate troubling trends in vaccination coverage and disease incidence, underscoring the critical role healthcare providers play in disease prevention and health promotion.

Declining Vaccination Rates and Rising Disease Incidence

As of July 2024, vaccination rates for Michigan children aged 19 to 36 months have fallen below 70% in more than half of the state (47 of 83 counties), according to data from the Michigan Care Improvement Registry. This decline has led to a rise in vaccine-preventable diseases, with whooping cough cases surging from 110 in 2023 to nearly 2,000 in 2024. As of March 2025, over 400 cases have already been reported statewide.

Pertussis Activity in Michigan (2018-2024): Key Updates for Providers

Pertussis cases in Michigan increased in 2024, with reported activity across multiple regions. The highest case counts were observed in emergency preparedness region #1 and the upper peninsula (map to the right), with a notable rise in 12-17 years old. Compared to previous years, 2024 saw an uptick in cases, reinforcing the need for early diagnosis, testing, and vaccination.

Key 2024 Data Findings:

- Total cases: 1,930
- Most affected age group: 12-17 years old
- Increase compared to 2023: **1654.55% increase**

Clinical Presentation & Testing Recommendations

Pertussis should be suspected in patients with a prolonged cough (≥ 2 weeks) with paroxysms, post-tussive vomiting, or an inspiratory "whoop." Infants may present with apnea or cyanosis without a classic cough.

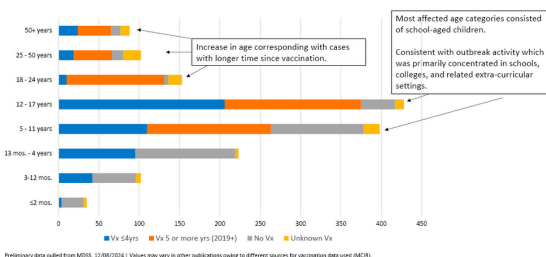
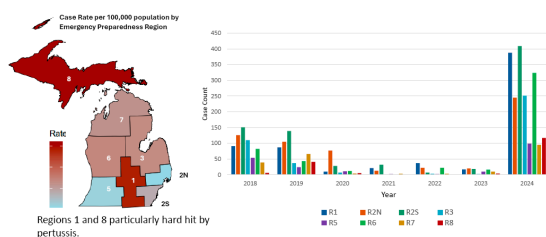
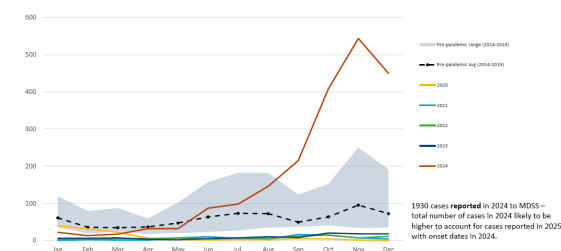
- Preferred Diagnostic Test: PCR from a nasopharyngeal swab, ideally within the first 3 weeks of cough onset.

Prevention & Vaccination

- DTaP: Recommended for infants and young children (5-dose series).
- Tdap: Adolescents (11-12 years) and every pregnancy (preferably 27-36 weeks gestation).
- Adults: One-time Tdap, then Tdap every 10 years.

Resources and Continuing Education

- [MDHHS Immunization Resources](#): Access annual summaries of VPD cases in Michigan, immunization data, and statistics.
- [CDC Vaccine Administration Resource Library](#): Find job aids, training modules, and videos to enhance vaccine administration practices.
- [CDC Pink Book Web-on-Demand Series](#): A one-hour video series providing an overview of vaccination principles and best practices, with continuing education credits available.
- [Ivaccinate](#): Ivaccinate provides information and tools based on real medical science and research to help Michigan parents protect their kids.



January 1st- March 24th, 2025

2025 Communicable Disease Report

for
Health Departments of
Benzie-Leelanau, District No. 4,
and Northwest Michigan

Counties Include:

Benzie
Leelanau
Alpena
Cheboygan
Montmorency
Presque Isle
Antrim
Charlevoix
Emmet
Otsego

Disease Group	Disease	BLDHD	DHD no 4	HDNW
COVID19/MIS	Novel Coronavirus COVID-19	51	224	301
COVID19/MIS	Subtotal	51	224	301
Foodborne	Campylobacter	1	2	8
Foodborne	Cryptosporidiosis	1	0	0
Foodborne	Giardiasis	1	0	0
Foodborne	Norovirus	2	1	18
Foodborne	Salmonellosis	1	4	5
Foodborne	Shiga toxin-producing Escherichia coli --(STEC)	0	0	1
Foodborne	Shigellosis	0	1	0
Foodborne	Yersinia enteritis	1	0	0
Foodborne	Subtotal	7	8	32
Influenza	Flu Like Disease*	585	42	1995
Influenza	Influenza	65	248	219
Influenza	Respiratory Syncytial Virus	0	2	12
Influenza	Subtotal	650	292	2226
Meningitis	Streptococcus pneumoniae, Inv	0	5	3
Meningitis	Subtotal	0	5	3
Other	Blastomycosis	0	1	0
Other	CPO	0	1	1
Other	Candida auris	0	1	0
Other	Coccidioidomycosis	0	2	0
Other	Creutzfeldt-Jakob Disease	0	0	1
Other	Gastrointestinal Illness	149	0	0
Other	Head Lice	9	0	13
Other	Histoplasmosis	0	3	0
Other	Novel Coronavirus SARS/MERS	0	1	0
Other	Strep Throat	20	0	111
Other	Streptococcal Dis, Inv, Grp A	1	2	1
Other	Subtotal	179	11	127
Rabies	Rabies: Potential Exposure & PEP	2	18	9
Rabies	Subtotal	2	18	9
STD	Chlamydia (Genital)	6	17	29
STD	Gonorrhea	1	0	5
STD	Syphilis - Early Latent	0	0	1
STD	Syphilis - To Be Determined	1	0	0
STD	Syphilis - Unknown Duration or Late	0	1	1
STD	Subtotal	8	18	36
Tuberculosis	Latent Tuberculosis Infection	1	1	4
Tuberculosis	Subtotal	1	1	4
VPD	Chickenpox (Varicella)	0	0	2
VPD	H. influenzae Disease - Inv.	0	2	1
VPD	Mumps	0	1	0
VPD	Pertussis	6	1	1
VPD	Shingles	0	0	1
VPD	Subtotal	6	4	5
Vectorborne	Anaplasmosis	1	0	0
Vectorborne	Lyme Disease	0	1	0
Vectorborne	Subtotal	1	1	0
Viral Hepatitis	Hepatitis B, Chronic	0	0	1
Viral Hepatitis	Hepatitis C, Acute	1	0	0
Viral Hepatitis	Hepatitis C, Chronic	0	6	14
Viral Hepatitis	Subtotal	1	6	15
	Total	906	588	2758



Dr. Joshua Meyerson serves as the Medical Director for three local health departments in northern Michigan: Health Department of Northwest Michigan, Benzie-Leelanau District Health Department, and District Health Department No. 4.

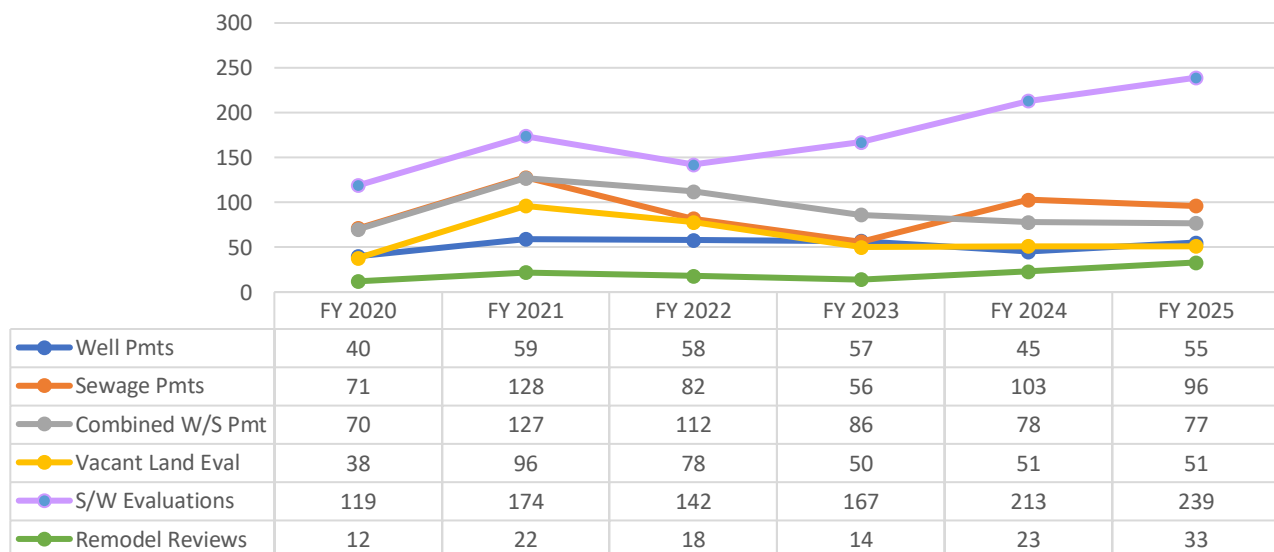
Benzie-Leelanau District Health Department
Board of Health Meeting – April 23, 2025
Environmental Health Director's Report
Eric Johnston

1. Land Use Program Mid-Year Report (FY 2024 vs FY 2025 as of March 31, 2025)

FY 2024 vs FY 2025 Total land Use Applications Thru 3-31-2025			
Program	FY 2024	FY 2025	Difference
Well Permits	45	55	10
Sewage Permits	103	96	-7
Combined W/S Permits	78	77	-1
Vacant Land Eval	51	51	0
S/W Evaluations	213	239	26
Remodel Reviews	23	33	10
Totals:	513	551	38

- Overall, the number of requests for land use services (including final inspections) during FY 2025 are **down by 8.64%** from FY 2024 due to a decrease in the number of septic system installation inspections (108 vs 198 (-45%)).
- Leelanau County requests are **down 13.17%**
 - The decrease is mainly due to the decrease in septic system installation inspections (62 vs 122)
 - Combined permits and vacant land evaluations are down approximately 11.24% (79 vs 89) countywide.
 - Existing system evaluations are up 14.39% (159 vs 139).
- Benzie County requests are essentially the same as in 2024 (276 vs 278)
 - Well Only permits are up 166.67% from 2024 (24 vs 9).
 - Existing System Evaluation requests across the county are up by approximately 22.68% (119 vs 97).
- The number of Land Use Service requests (excluding final inspections) in FY 2025 are up compared to FY 2020 (57.43%), FY 2022 (12.45%), 2023 (28.14%), & 2024 (7.41%) but are lower than FY 2021 (-9.08%).

Land Use Applications Thru March 31st



Thank you,
 Eric Johnston
 Director of Environmental Health

Land Use Applications Comparison Thru March 31st

Well Permits																						
SA#	Type	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	20 vs 21	20 vs 22	20 vs 23	20 vs 24	20 vs 25	21 vs 22	21 vs 23	21 vs 24	21 vs 25	22 vs 23	22 vs 24	22 vs 25	23 VS 24	23 VS 25	24 VS 25
2123	Well Permit Only	37	48	53	39	32	45	29.73%	43.24%	5.41%	-13.51%	21.62%	10.42%	-23.08%	-33.33%	-6.25%	-26.42%	-39.62%	-15.09%	-17.95%	15.38%	40.63%
2125	Type III Well Pmt	3	3	4	7	6	3	0.00%	33.33%	133.33%	100.00%	0.00%	33.33%	57.14%	100.00%	0.00%	75.00%	50.00%	-25.00%	-14.29%	-57.14%	-50.00%
2131	Type II Well Pmt	0	2	0	5	3	4	-	-	-	-	-	-100.00%	60.00%	50.00%	100.00%	-	-	-	-40.00%	-20.00%	33.33%
2156	Irrigation Well Pmt	0	3	1	6	4	3	-	-	-	-	-	-66.67%	50.00%	33.33%	0.00%	500.00%	300.00%	200.00%	-33.33%	-50.00%	-25.00%
Totals:		40	56	58	57	45	55	40.00%	45.00%	42.50%	12.50%	37.50%	3.57%	1.75%	-19.64%	-1.79%	-1.72%	-22.41%	-5.17%	-21.05%	-3.51%	22.22%

Septic Permits																						
SA#	Type	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	20 vs 21	20 vs 22	20 vs 23	20 vs 24	20 vs 25	21 vs 22	21 vs 23	21 vs 24	21 vs 25	22 vs 23	22 vs 24	22 vs 25	23 VS 24	23 VS 25	24 VS 25
2120	Sewage Permit Only	59	63	51	35	59	51	6.78%	-13.56%	-40.68%	0.00%	-13.56%	-19.05%	-44.44%	-6.35%	-19.05%	-31.37%	15.69%	0.00%	68.57%	45.71%	-13.56%
2121	Commercial Septic Pmt	1	10	11	3	7	10	900.00%	1000.00%	200.00%	600.00%	900.00%	10.00%	-70.00%	-30.00%	0.00%	-72.73%	-36.36%	-9.09%	133.33%	233.33%	42.86%
2122	Sewage Pmt after Eval/Perk	7	6	12	5	19	19	-14.29%	71.43%	-28.57%	171.43%	171.43%	100.00%	-16.67%	216.67%	216.67%	-58.33%	58.33%	58.33%	280.00%	280.00%	0.00%
2152	Septic Tank Only	4	13	8	13	18	16	225.00%	100.00%	225.00%	350.00%	300.00%	-38.46%	0.00%	38.46%	23.08%	62.50%	125.00%	100.00%	38.46%	23.08%	-11.11%
Totals:		71	92	82	56	103	96	29.58%	15.49%	-21.13%	45.07%	35.21%	-10.87%	-39.13%	11.96%	4.88%	-31.71%	25.61%	17.07%	83.93%	71.43%	-6.80%

Combined Septic & Well Permits																						
SA#	Type	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	20 vs 21	20 vs 22	20 vs 23	20 vs 24	20 vs 25	21 vs 22	21 vs 23	21 vs 24	21 vs 25	22 vs 23	22 vs 24	22 vs 25	23 VS 24	23 VS 25	24 VS 25
2124	Well w/Septic	0	0	0	1	0	0	-	-	-	-	-	-	-	-	-	-	-	-	-100.00%	-100.00%	-
2130	Sewage Pmt w/Well	0	0	0	1	0	0	-	-	-	-	-	-	-	-	-	-	-	-	-100.00%	-100.00%	-
2122/2124	Comb after Eval/Perk	6	14	25	11	7	9	133.33%	316.67%	83.33%	16.67%	50.00%	78.57%	-21.43%	-50.00%	-35.71%	-56.00%	-72.00%	-64.00%	-36.36%	-18.18%	28.57%
2130/2124	Combined S/W Pmt	64	108	83	61	68	65	68.75%	29.69%	-4.69%	6.25%	1.56%	-23.15%	-43.52%	-37.04%	-39.81%	-26.51%	-18.07%	-21.69%	11.48%	6.56%	-4.41%
2152/2123	Tank Only w/Well	0	2	2	11	1	2	-	-	-	-	-	0.00%	450.00%	-50.00%	0.00%	450.00%	-50.00%	0.00%	-90.91%	-81.82%	100.00%
2218/2125	Comm. Sep/Type II Pmt	0	3	2	2	2	1	-	-	-	-	-	-33.33%	-33.33%	-33.33%	-66.67%	0.00%	0.00%	-50.00%	0.00%	-50.00%	-50.00%
Totals:		70	127	112	86	78	77	81.43%	60.00%	22.86%	11.43%	10.00%	-11.81%	-32.28%	-38.58%	-39.37%	-23.21%	-30.36%	-31.25%	-9.30%	-10.47%	-1.28%

Vacant Land Evals																						
SA#	Type	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	20 vs 21	20 vs 22	20 vs 23	20 vs 24	20 vs 25	21 vs 22	21 vs 23	21 vs 24	21 vs 25	22 vs 23	22 vs 24	22 vs 25	23 VS 24	23 VS 25	24 VS 25
2200	Site Survey	38	91	77	50	49	47	139.47%	102.63%	31.58%	28.95%	23.68%	-15.38%	-45.05%	-46.15%	-48.35%	-35.06%	-36.36%	-38.96%	-2.00%	-6.00%	-4.08%
2209	Subdivision	0	5	1	0	2	4	-	-	-	-	-	-80.00%	-100.00%	-60.00%	-20.00%	-100.00%	100.00%	300.00%	-	-	100.00%
Totals:		38	96	78	50	51	51	152.63%	105.26%	31.58%	34.21%	34.21%	-18.75%	-47.92%	-46.88%	-46.88%	-35.90%	-34.62%	-34.62%	2.00%	2.00%	0.00%

		Evaluations																				
SA#	Type	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	20 vs 21	20 vs 22	20 vs 23	20 vs 24	20 vs 25	21 vs 22	21 vs 23	21 vs 24	21 vs 25	22 vs 23	22 vs 24	22 vs 25	23 VS 24	23 VS 25	24 VS 25
2205	Sewage Eval Only	2	16	3	6	3	6	700.00%	50.00%	200.00%	50.00%	200.00%	-81.25%	-62.50%	-81.25%	-62.50%	100.00%	0.00%	100.00%	-50.00%	0.00%	100.00%
2212	S/W Eval w/Prev Eval or Pmt	66	80	75	71	68	74	21.21%	13.64%	7.58%	3.03%	12.12%	-6.25%	-11.25%	-15.00%	-7.50%	-5.33%	-9.33%	-1.33%	-4.23%	4.23%	8.82%
2213	S/W Eval - Holding Tank	3	6	2	2	5	100.00%	-33.33%	33.33%	-33.33%	66.67%	-66.67%	-33.33%	-66.67%	-16.67%	100.00%	0.00%	150.00%	-50.00%	25.00%	150.00%	
2214	Water Only Eval	0	0	2	2	9	11	-	-	-	-	-	-	-	-	-	0.00%	350.00%	450.00%	350.00%	450.00%	22.22%
2220	Water Sample Only	16	27	30	24	33	61	68.75%	87.50%	50.00%	106.25%	281.25%	11.11%	-11.11%	22.22%	125.93%	-20.00%	10.00%	103.33%	37.50%	154.17%	84.85%
2226	Sewage Eval w/Prev Eval or Pmt	7	13	14	9	12	8	85.71%	100.00%	28.57%	71.43%	14.29%	7.69%	-30.77%	-7.69%	-38.46%	-35.71%	-14.29%	-42.86%	33.33%	-11.11%	-33.33%
2227	Water Eval w/Prev Eval or Pmt	7	1	5	15	10	12	-85.71%	-28.57%	114.29%	42.86%	71.43%	400.00%	1400.00%	900.00%	1100.00%	200.00%	100.00%	140.00%	-33.33%	-20.00%	20.00%
2230	S/W Eval Combined	11	24	10	18	25	23	118.18%	-9.09%	63.64%	127.27%	109.09%	-58.33%	-25.00%	4.17%	-4.17%	80.00%	150.00%	130.00%	38.89%	27.78%	-8.00%
2231	S/W Eval Combined w/Lid	1	4	0	3	16	9	300.00%	-100.00%	200.00%	1500.00%	800.00%	-100.00%	-25.00%	300.00%	125.00%	-	-	-	433.33%	200.00%	-43.75%
2232	S/W Eval w/Prev Eval/Pmt + Lid	6	3	1	15	35	30	-50.00%	-83.33%	150.00%	483.33%	400.00%	-66.67%	400.00%	1066.67%	900.00%	1400.00%	3400.00%	2900.00%	133.33%	100.00%	-14.29%
Totals:		119	174	142	167	213	239	46.22%	19.33%	40.34%	78.99%	100.84%	-18.39%	-4.02%	22.41%	37.36%	17.61%	50.00%	68.31%	27.54%	43.11%	12.21%

Remodel Reviews																						
FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	20 vs 21	20 vs 22	20 vs 23	20 vs 24	20 vs 25	21 vs 22	21 vs 23	21 vs 24	21 vs 25	22 vs 23	22 vs 24	22 vs 25	23 VS 24	23 VS 25	24 VS 25		
12	22	18	14	23	33	83.33%	50.00%	16.67%	91.67%	175.00%	-18.18%	-36.36%	4.55%	50.00%	-22.22%	27.78%	83.33%	64.29%	135.71%	43.48%		

Total land Use Apps Thru 3-31																						
Program	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	20 vs 21	20 vs 22	20 vs 23	20 vs 24	20 vs 25	21 vs 22	21 vs 23	21 vs 24	21 vs 25	22 vs 23	22 vs 24	22 vs 25	23 VS 24	23 VS 25	24 VS 25	
Well Pmts	40	59	58	57	45	55	47.50%	45.00%	42.50%	12.50%	37.50%	-1.69%	-3.39%	-23.73%	-6.78%	-1.72%	-22.41%	-5.17%	-21.05%	-3.51%	22.22%	
Sewage Pmts	71	128	82	56	103	96	80.28%	15.49%	-21.13%	45.07%	35.21%	-35.94%	-56.25%	-19.53%	-25.00%	-31.71%	25.61%	17.07%	83.93%	71.43%	-6.80%	
Combined W/S Pmt	70	127	112	86	78	77	81.43%	60.00%	22.86%	11.43%	10.00%	-11.81%	-32.28%	-38.58%	-39.37%	-23.21%	-38.58%	-31.25%	-9.30%	-10.47%	-1.28%	
Vacant Land Eval	38	96	78	50	51	51	152.63%	105.26%	31.58%	34.21%	34.21%	-18.75%	-47.92%	-46.88%	-46.88%	-35.90%	-34.62%	-34.62%	2.00%	2.00%	0.00%	
S/W Evaluations	119	174	142	167	213	239	46.22%	19.33%	40.34%	78.99%	100.84%	-18.39%	-4.02%	22.41%	37.36%	17.61%	50.00%	68.31%	27.54%	43.11%	12.21%	
Remodel Reviews	12	22	18	14	23	33	83.33%	50.00%	16.67%	91.67%	175.00%	-18.18%	-36.36%	4.55%	50.00%	-22.22%	27.78%	83.33%	64.29%	135.71%	43.48%	
Totals:	350	606	490	430	513	551	73.14%	40.00%	22.86%	46.57%	57.43%	-19.14%	-29.04%	-15.35%	-9.08%	-12.24%	4.69%	12.45%	19.30%	28.14%	7.41%	

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	20 vs 21	20 vs 22	20 vs 23	20 vs 24	20 vs 25	21 vs 22	21 vs 23	21 vs 24	21 vs 25	22 vs 23	22 vs 24	22 vs 25	23 VS 24	23 VS 25	24 VS 25
Total Well Permits	110	186	170	143	123	132	69.09%	54.55%	30.00%	11.82%	20.00%	-8.60%	-23.12%	-33.87%	-29.03%	-15.88%	-27.65%	-22.35%	-13.99%	-7.69%	7.32%
Total Sewage Permits	141	255	194	142	181	173	80.85%	37.59%	0.71%	28.37%	22.70%	-23.92%	-44.31%	-29.02%	-32.16%	-26.80%	-6.70%	-10.82%	2.67%	21.83%	-4.42%
Total Permits	251	441	364	285	304	305	75.70%	45.02%	13.55%	21.12%	21.51%	-17.46%	-35.37%	-31.07%	-30.84%	-21.70%	-16.48%	-16.21%	6.76%	7.02%	0.33%

FY 2024 vs FY 2025 Land Use Activities by Township Thru March 31, 2025

		SA#	Type	Benzie County																															
				Almira	Almira	Benzonia	Benzonia	Blaine	Blaine	Colfax	Colfax	Crystal Lk	Crystal Lk	Gilmore	Gilmore	Homestead	Homestead	Inland	Inland	Joyfield	Joyfield	Lake	Lake	Platte	Platte	Weldon	Weldon	Total	Total	%Change	Totals				
Well Pmts	2123	Well Permit Only	2	4	0	4	1	0	0	1	3	5	0	1	1	2	1	4	0	1	1	2	0	0	0	0	9	24	166.67%	22.22%	27	33			
	2125	Type III Well Pmt	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	3	2	-33.33%							
	2131	Type II Well Pmt	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	1	0.00%							
	2156	Irrigation Well Pmt	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	#DIV/0!							
		Well Final Inspections	3	1	6	1	1	0	0	0	0	0	0	0	0	1	0	0	1	0	1	1	0	2	0	0	1	14	5				-64.29%		
Septic Permits	2120	Sewage Permit Only	5	3	1	3	0	1	1	1	3	2	0	1	7	1	0	4	2	0	1	1	1	0	2	2	23	19	-17.39%	34.21%	114	75			
	2121	Commercial Septic Pmt	1	0	1	2	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	4	2	-50.00%							
	2122	Sewage Pmt after Eval/Perk	0	1	1	2	1	0	0	0	1	1	0	0	0	0	1	0	0	0	0	0	0	1	0	5	4	-20.00%							
	2152	Septic Tank Only	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	3	0	-100.00%							
	2352	Misc. Permit Apps (ATS, Appeal)	0	0	2	3	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	3	4	33.33%							
		Septic System Final Inspections	12	4	13	6	5	2	4	3	9	7	2	1	2	3	5	4	3	2	9	8	3	1	9	5	76	46	-39.47%						
Combined W/S Pmts	2122/2124	Comb after Eval/Perk	2	0	2	0	0	0	0	1	0	0	0	0	0	2	0	0	0	0	0	0	1	0	0	0	4	4	0.00%	17.86%	28	33			
	2130/2124	Combined S/W Pmt	4	6	4	0	0	1	1	1	4	2	1	2	1	5	4	6	0	0	3	4	0	1	1	0	23	28	21.74%						
	2152/2123	Tank Only w/Well	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!						
	2218/2125	Comm. Sep/Type II Pmt	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	1	0.00%						
Vacant Land Eval	2200	Site Survey	2	1	6	1	0	0	0	0	4	1	1	0	1	0	2	0	2	0	0	1	3	1	0	0	11	15	36.36%	33.33%	12	16			
	2209	Subdivision	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	1	0.00%						
Existing System Evaluations	2205	Sewage Eval Only	0	0	0	2	0	0	0	0	1	0	0	0	1	1	0	0	0	0	0	0	0	0	0	2	2	5	150.00%	22.68%	97	119			
	2212	S/W Eval w/Prev Eval or Pmt	5	12	3	7	0	2	5	4	6	1	0	0	7	8	7	4	3	2	4	2	1	0	1	1	42	43	2.38%						
	2213	S/W Eval - Holding Tank	1	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	3	200.00%						
	2214	Water Only Eval	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!						
	2220	Water Sample Only	1	9	1	7	1	0	0	0	3	1	0	1	4	6	2	0	2	1	1	1	0	1	0	0	15	27	80.00%						
	2226	Sewage Eval w/Prev Eval or Pmt	0	0	5	0	0	0	2	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	3	2	10	4	-60.00%						
	2227	Water Eval w/Prev Eval or Pmt	0	1	1	1	0	0	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	1	5	400.00%							
	2230	S/W Eval Combined	0	0	1	2	0	0	1	0	0	1	0	1	0	0	0	2	0	0	0	0	1	0	0	3	6	100.00%							
	2231	S/W Eval Combined w/Lid	1	1	1	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	3	3	0.00%							
	2232	S/W Eval w/Prev Eval/Pmt + Lid	9	5	0	0	0	0	0	2	0	1	0	1	1	1	3	2	0	2	1	3	0	0	1	1	15	18	20.00%						
	2136	Remodel Review	0	2	1	0	0	0	0	0	1	1	0	0	1	0	0	1	0	0	2	1	0	0	0	0	5	5	0.00%						
Totals:			51	50	51	45	10	7	14	19	34	24	3	10	26	36	25	31	12	9	25	28	9	3	18	14	278	276							
Percent Change FY2024 vs FY2025			-1.96%		-11.76%		-30.00%		35.71%		-29.41%		233.33%		38.46%		24.00%		-25.00%		12.00%		-66.67%		-22.22%		-0.72%								
FY 2024 Data																																			
FY 2025 Data																																			

FY 2024 vs FY 2025 Land Use Activities by Township Thru March 31, 2025

			Leelanau County																											
	SA#	Type	Bingham	Bingham	Centerville	Centerville	Cleveland	Cleveland	Elmwood	Elmwood	Empire	Empire	Glen Arbor	Glen Arbor	Kasson	Kasson	Leelanau	Leelanau	Leland	Leland	Solon	Solon	SB	SB	Total	Total	%Change		Totals	
Well Pmts	2123	Well Permit Only	2	1	1	1	0	1	1	3	1	2	1	2	1	0	7	2	6	3	2	1	1	5	23	21	-8.70%	-33.33%	45	30
	2125	Type III Well Pmt	0	0	0	0	0	0	1	1	0	0	0	0	1	0	1	0	0	0	0	0	0	3	1	-66.67%				
	2131	Type II Well Pmt	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	1	2	0	0	0	2	3	-33.33%				
	2156	Irrigation Well Pmt	0	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	#DIV/0!			
		Well Final Inspections	1	0	0	0	1	1	2	1	1	0	3	1	0	0	2	0	2	0	3	0	2	0	17	3	-82.35%			
Septic Permits	2120	Sewage Permit Only	2	5	4	1	2	1	3	1	1	4	5	5	2	1	9	3	3	5	1	3	3	3	35	32	-8.57%	-27.70%	213	154
	2121	Commercial Septic Pmt	0	0	1	0	0	1	0	0	1	1	1	1	0	0	0	1	0	0	0	1	0	1	3	6	100.00%			
	2122	Sewage Pmt after Eval/Perk	3	4	1	0	0	0	2	1	0	2	2	0	1	0	0	1	3	2	1	1	1	4	14	15	7.14%			
	2152	Septic Tank Only	1	1	0	1	1	0	1	0	4	0	0	2	0	0	2	1	3	3	2	8	1	0	15	16	6.67%			
	2352	Misc. Permit Apps (ATS, Appeal)	7	6	3	3	1	1	1	1	1	1	1	1	0	0	1	1	3	3	2	2	4	4	24	23	-4.17%			
		Septic System Final Inspections	7	5	7	3	11	3	12	13	18	5	15	5	5	6	22	7	12	6	8	3	5	6	122	62	-49.18%			
Combined w/S Pmts	2122/2124	Comb after Eval/Perk	0	1	1	0	0	0	0	0	0	0	0	0	0	3	0	1	0	0	0	0	2	0	3	5	66.67%	-12.00%	50	44
	2130/2124	Combined S/W Pmt	2	0	2	1	6	3	2	9	7	7	4	3	2	7	6	0	6	3	1	3	7	1	45	37	-17.78%			
	2152/2123	Tank Only w/Well	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	2	100.00%			
	2218/2125	Comm. Sep/Type II Pmt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	-100.00%			
Vacant Land Eval	2200	Site Survey	6	2	3	2	1	1	3	1	5	3	1	1	4	4	7	4	0	1	5	5	3	8	38	32	-15.79%	-10.26%	39	35
	2209	Subdivision	0	0	0	1	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	1	1	3	200.00%			
Existing System Evaluations	2205	Sewage Eval Only	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	1	0.00%	14.39%	139	159
	2212	S/W Eval w/Prev Eval or Pmt	4	6	4	1	1	0	2	6	2	1	2	1	3	5	3	2	4	20	1	1	0	5	26	48	84.62%			
	2213	S/W Eval - Holding Tank	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	1	2	100.00%			
	2214	Water Only Eval	3	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	4	0	0	0	0	0	9	0	-100.00%			
	2220	Water Sample Only	2	3	0	3	2	3	1	6	2	2	2	5	1	1	3	1	3	5	1	2	1	3	18	34	88.89%			
	2226	Sewage Eval w/Prev Eval or Pmt	0	0	0	0	0	1	0	1	1	1	1	0	0	1	0	0	0	0	0	0	0	0	2	4	100.00%			
	2227	Water Eval w/Prev Eval or Pmt	0	1	1	0	0	0	2	2	0	0	0	0	0	0	0	0	5	4	0	0	1	0	9	7	-22.22%			
	2230	S/W Eval Combined	1	1	1	2	0	0	3	2	3	1	2	1	0	1	2	2	4	4	3	1	3	2	22	17	-22.73%			
	2231	S/W Eval Combined w/Lid	4	0	0	1	0	0	5	1	0	0	0	1	2	0	1	0	0	1	0	2	1	0	13	6	-53.85%			
	2232	S/W Eval w/Prev Eval/Pmt + Lid	3	3	1	2	1	1	1	2	2	0	1	0	1	1	2	2	4	0	2	0	2	1	20	12	-40.00%			
	2136	Remodel Review	4	5	1	2	2	3	2	3	0	1	0	0	2	0	3	4	0	2	2	2	2	6	18	28	-35.71%			
Totals:			52	46	31	24	30	20	46	57	49	32	42	31	26	30	72	33	63	64	36	35	39	50	486	422				
Percent Change FY2024 vs FY2025			-11.54%		-22.58%		-33.33%		23.91%		-34.69%		-26.19%		15.38%		-54.17%		1.59%		-2.78%		28.21%		-13.17%					

FY 2024 Data
FY 2025 Data

Total % Change = -8.64%

Director of Administrative Services
Report – April 2025
Shelley Jablon

The purpose of the administration division is to manage the finances, purchasing, billing, human resources, technology and assist in the building areas of the Health Department.

Finance:

In the Board packet the March financials are included. The financial statements are year-to-date and are reflected through March 31, 2025. It has been a busy month of reworking budgets for the rest of the fiscal year to accommodate the cuts to the HRA and Infection Prevention Response Support. The Finance Department has been working on quarterly items. There is a Worker Comp audit scheduled for April 22, 2025. Please contact me with any questions or concerns regarding financial statements.

Human Resources:

Advantage Benefits Group, our benefits coordinator, hosted their annual Health Care Seminar on April 16, 2025. It covered topics ranging from items that are being lobbied in Washington, to how to help transition older employees to the Medicare Part D plan.

Technology:

No new changes since our last meeting.

Building Management:

There was a Building Partner Meeting on April 11, 2025. Centra Wellness and NMHSI both have new employees in roles that oversee their business at the Benzie Resource Center. There was discussion about the various aspects of the building.

Purchasing:

No new changes since our last meeting.

Billing:

No new changes since our last meeting.